

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

(भारत सरकार का एक उद्यम / A Government of India Enterprise)

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/01/OFCO/2024-25

7th September, 2024

OFFICE ORDER

For operational convenience, place of posting and / or reporting authority of the following Officers shall stand as follows with immediate effect.

Emp. No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100578	Shri Uday Kumar Doari	Deputy General Manager (BALCO) Korba, Grade – E6	GM (SBU-V)	BALCO, Mech. Project Site, Korba, Chhattisgarh (O/71121)	Deputy General Manager (Projects), Grade-E6	NTPC, Boiler Project Site, Darli Pali, Odisha (O/71030)	GGM (Works / Head (SBU-IV))
					Shri Doari will responsible for demobilising, winding up and closure of NTPC, Boiler Project Site, Darli Pali, Odisha (O/71030).		
100629	Shri Durga Prasada Panda	Deputy General Manager -Vizag, Grade – E6	GM (Vizag)	HPCL Project Site, Vizag (O/60984)	Deputy General Manager (Projects), Grade-E6	NALCO, Project Site, Damanjodi, Odisha	GGM (SBU-II)
100543	Shri Suprakash Ghosh	Assistant General Manager (Co-Ordination-II) Bhubaneswar, Grade-E6	DGM (Cord.) East Coast	Bhubaneswar Office (O/33333)	Assistant General Manager (Projects) Palta, Grade-E5	IGWP-KMC Project Site, Palta, Kolkata (O/71094)	Shri P. K. Ghosh, Head (SBU-IV)
100608	Shri Ajit Kumar Biswas	Assistant General Manager (Projects) Godda, Grade-E5	GM (SBU-V)	Godda TPP Civil Site, Jharkhand (O/51153).	Assistant General Manager (Projects) Barauni, Grade-E5	IOCL, Civil & Structural Project Site, Barauni, Bihar (O/51244)	GM (SBU-V)
					Shri Biswas will responsible for winding up and closure of Godda TPP Civil Site, Jharkhand (O/51153).		

Contd.....P/2

Ref: BANDR/GM(HR)/01/OFCO/2024-25

7th September, 2024

Emp. No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100609	Shri Subir De	Assistant General Manager (Mechanical)/SB U-IA, Grade-E5	GGM (SBU-I)	Kolkata Office (O/99999)	Assistant General Manager (Projects) Dibrugarh, Grade-E5	BCPL/ Lepetkata Composite Work Project Site, Dibrugarh, Assam (O/71157)	GGM(Works) / Head (SBU-IV)

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to All Officials mentioned above

- CC : CMD
- CC : D(F)
- CC : D(PM)
- CC : CVO
- CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs
- CC : Taxation Department – Entitled to get PA&HA
- CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam
- CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

(भारत सरकार का एक उद्यम / A Government of India Enterprise)

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/01/OFCO/05/2024-25

7th September, 2024

OFFICE ORDER

For operational convenience, Shri Pijus Kanti Ghosh, Head (SBU-IV) shall look after the following job till winding up / closure in all respects with immediate effect.

Sl. No.	Order No	Location	Name of Client	Job Status
1	O/71062	KMC-Tallah Water Tank Project Site, Kolkata	Kolkata Municipal Corporation (KMC)	Ongoing Project

This is issued with the approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to:

Circulation to :
Shri Tapas Saha, GGM(Works)
Shri Prasanta Saha, GM(East)/Head (SBU-VI)
Shri Pijus Kanti Ghosh, Head (SBU-IV).

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Vizag

CC : All Sites

CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

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(भारत सरकार का एक उद्यम / A Government of India Enterprise)

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/01/OFCO/2024-25

2nd September, 2024

OFFICE ORDER

For operational convenience, Shri Pijus Kanti Ghosh, Head (SBU-IV) shall look after the following job till winding up / closure in all respects with immediate effect.

Sl. No.	Order No	Location	Name of Client	Job Status
1	O/71094	IGWP-KMC Project Site, Palta, Kolkata	Kolkata Municipal Corporation (KMC)	Ongoing Project

This is issued with the approval of the Competent Authority.



(ABHIJIT ROY)

GENERAL MANAGER (HR)

Circulation to:

Circulation to :

Shri Prasanta Saha, GM(East)/Head (SBU-VI)

Shri Pijus Kanti Ghosh, Head (SBU-IV).

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Vizag

CC : All Sites

CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

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कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/03/OFCO/2024-25

18th July, 2024

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officers shall stand as follows with immediate effect.

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100738	Shri Gurmukh Singh	Group General Manager (Co-ordination) Projects, Grade – E7	D(PM)	Kolkata Office	Group General Manager (Projects), Grade – E7	Kolkata Office	D(PM)
					Shri Singh will be responsible for all Projects as per Annexure-1		

This is issued with the approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to : Shri Gurmukh Singh, GGM(Projects).

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Vizag

CC : All Sites

CC : File

S. No	Order No	Location	Name of Client	Present Status
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LIST OF PROJECTS UNDER SRI RAJAT BHATTACHARJEE / GENERAL MANAGER (RAILWAY PROJECTS)

1	51199	NCR/Daud Khan(RFO-1)	North Central Railway	Ongoing Job
2	51200	NCR/Subedarganj(RFO-2)	North Central Railway	Ongoing Job
3	51201	NCR/Aligarh(RFO-4)	North Central Railway	Ongoing Job

LIST OF PROJECTS UNDER SRI ABHIJIT ROY GOSWAMI / GM (NORTH)

1	51160	GoH/Kutail(MC)	Government of Haryana	Ongoing Job
2	51161	GoH/Bhiwani(MC)	Government of Haryana	Ongoing Job
3	51175	MDDA/Dhaulas(Building)	Mussorie Dehradun Development Authority	Ongoing Job
4	51183	PWD/Rampur(Bridge)	Government of Uttarakhand	Ongoing Job
5	51184	PWD/Naavghat(RRC Bridge)	Government of Uttarakhand	Ongoing Job
6	51186	NHM/Harrawala(Hospital)	National Health Mission	Ongoing Job
7	51202	GoU/Haridwar/Medical College	Government of Uttarakhand	Ongoing Job
8	51219	GoH/Kaithal(GMC)	Government of Haryana	Ongoing Job
9	51220	GoH/Yamuna Nagar(GMC)	Government of Haryana	Ongoing Job
10	51253	GoU/Dehradun(Hostels,Residences)	Government of Uttarakhand	Ongoing Job
11	71123	URRDA/Chamoli-Rudraprayag(Bridge)	URRDA	Ongoing Job
12	51251	GoU/Bageshwar(Navodaya Vidyalaya)	Government of Uttarakhand	Ongoing Job
13	51252	GoU/Udham Singh Nagar(Navodaya Vidyalaya)	Government of Uttarakhand	Ongoing Job
14	51254	SAI/Hamirpur(Sports Complex)	Sports Authority of India	Ongoing Job
15	51261	GoH/Panchkula(Medical College)	Government of Haryana	Ongoing Job
16	50985	OCOP/Delhi(P. Station)	Office of the Commissioner of Police, Delhi	Job Physically Completed
17	51051	PWD/Haridwar(RCC Bridge)	Public Works Department	Job Physically Completed
18	51089	PFED/Delhi(School)	Police Foundation for Education Delhi	Job Physically Completed
19	51090	MoHFW/Jaipur(Medical College)	Ministry of Health & Family Welfare	Job Physically Completed
20	51092	MoHFW/Bhavnagar(Medical College)	Ministry of Health & Family Welfare	Job Physically Completed
21	51185	DSCL/Dehradun(Road)	Dehradun Smart City Limited	Job Physically Completed
22	71034	GoU/Govindghat(Bridge)	Government of Uttarakhand	Job Physically Completed
23	50977	OCOP/Delhi(Building)	Office of the Commissioner of Police, Delhi	Job on Hold by Client
24	51144	UAU/Kotdwar(Bldg.)	Uttarakhand Ayurvedic University	Job on Hold by Client
25	51156	EDC/Devidhura-Dhanaulti(Resorts)	Ecotourism Development Corporation	Job on Hold by Client
26	51157	EDC/Lohaghat(Resorts)	Ecotourism Development Corporation	Job on Hold by Client
27	51091	MoHFW/Indore(Medical College)	Ministry of Health & Family Welfare	Site Closed
28	51189	GoU/Titalikhet(Eco Tourism)	Government of Uttarakhand	Site Closed

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S. No	Order No	Location	Name of Client	Present Status
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LIST OF PROJECTS UNDER SRI NAYAN GHOSH / HEAD (SBU-ELECTRICAL)

1	71138	BREDA/Diff. Locations(Solar Lighting)	Government of Bihar	Ongoing Job
2	61038	SMPK/Kolkata(Rooftop Solar Power Plant)	Shyama Prasad Mookerjee Port, Kolkata Port Trust, Kolkata	Ongoing Job
3	61039	GVMC/Visakhapatnam(LED Lighting)	Greater Visakhapatnam Municipal Corporation, Visakhapatnam	Ongoing Job
4	71067	EESL/Rangareddy-Nalgonda(LED)	Energy Efficiency Services Ltd.	Under AMC
5	71071	EESL/Diff. Location(LED)	Energy Efficiency Services Ltd.	Under AMC
6	71086	EESL/Maharashtra(AMRUT-LED)	Energy Efficiency Services Ltd.	Under AMC
7	71104	EESL/Various Location(AJAY-LED)	Energy Efficiency Services Ltd.	Under AMC
8	71107	EESL/Diff. Locations(CCMS)	Energy Efficiency Services Ltd.	Under AMC
9	71108	EESL/Assam(LED)	Energy Efficiency Services Ltd.	Under AMC
10	31001	EESL/Barauni(Solar Lighting)	Energy Efficiency Services Ltd.	Under AMC
11	71106	EESL/West Bengal(LED)	Energy Efficiency Services Ltd.	Job Physically Completed
12	30650	EESL/New Delhi(SB)	Energy Efficiency Services Ltd.	Job Physically Completed
13	60994	EESL/Bargarh(LED)	Energy Efficiency Services Ltd.	Job Physically Completed
14	40085	ONGC//Diff Location(Fire Fighting)	Oil and Natural Gas Commission	Job Physically Completed

LIST OF PROJECTS UNDER SRI SUDIP RAY / DY. GENERAL MANAGER / (COORD.-NORTH EAST)

1	51256	Assam Rifles/Diff. Location(Residential Buildings)	Assam Rifles	Ongoing Job
2	51043	CAU/Meghalaya(Building)	Central Agricultural University	Ongoing Job
3	51221	NVS/North Garo Hills(Building)	Navodaya Vidyalaya Samiti	Ongoing Job
4	51224	NVS/West Garo Hills(Building)	Navodaya Vidyalaya Samiti	Ongoing Job
5	51257	TTDCL/Various Locations(Tourism Infrastructure)	Tripura Tourism Development Corporation Limited (TTDCL)	Ongoing Job
6	51042	CAU/Arunachal Pradesh(Building)	Central Agricultural University	Job Physically Completed
7	51044	CAU/Sikkim(Building)	Central Agricultural University	Job Physically Completed
8	51045	CAU/Agartala(Building)	Central Agricultural University	Job Physically Completed
9	51179	NCSM/Guwahati(Museum)	Creative Museum Designers	Job Physically Completed
10	51109	APL/Namrup(Methanol)	Assam Petro-Chemicals Ltd.	Job Physically Completed
11	71102	IOCL/Guwahati(BS-VI)	Indian Oil Corpn. Ltd.	Job Physically Completed

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S. No	Order No	Location	Name of Client	Present Status
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LIST OF PROJECTS UNDER SRI B.K. JHA / DY. GENERAL MANAGER (PROJECTS) RAIPUR

1	51247	GoC/Korba(GMC)	Government of Chhatisgarh	Ongoing Job
2	51248	GoC/Mahasamund(GMC)	Government of Chhatisgarh	Ongoing Job
3	51249	GoC/Kanker(GMC)	Government of Chhatisgarh	Ongoing Job
4	51228	GoMP/Singrauli(GMC)	Government of Madhya Pradesh	Ongoing Job
5	51234	GoMP/Sheopur(GMC)	Government of Madhya Pradesh	Ongoing Job
6	61012	SAIL/Bhilai(PWN&FDA)	Steel Authority of India Ltd.	Ongoing Job
7	71145	CSPGCL/Marwa(FGD)	Chhattisgarh State Power Generation Company Limited	Ongoing Job
8	71146	CSPGCL/Korba(FGD)	Chhattisgarh State Power Generation Company Limited	Ongoing Job
9	51259	IIT/Patna(Boy's Hostel)	Indian Institute of Technology	Ongoing Job
10	51210	N.RLY/Jaunpur-Akbarpur(Doubling)	Northern Railway	Job Physically Completed
11	50982	NTPC/Gadarwara(Power House)	National Thermal Power Corporation Limited	Job Physically Completed
12	51012	NTPC/Gadarwara(AG-Infra)	National Thermal Power Corporation Limited	Job Physically Completed
13	70989	NTPC/Gadarwara(Strl)	National Thermal Power Corporation Limited	Job Physically Completed
14	60964	NPG/Govindgarh(Piping)	Nagar Parishad Govindgarh	Job Physically Completed
15	60969	NPB/Bijuri(Piping)	Nagar Parishad Bijuri	Job Physically Completed
16	71043	BHEL/Karanpura(Boiler)	Bharat Heavy Electricals Ltd.	Job Physically Completed
17	71051	BHEL/Karanpura(CHP)	Bharat Heavy Electricals Ltd.	Job Physically Completed
18	60965	NPG/Churhat(Piping)	Nagar Parishad Govindgarh	Job on Hold by Client

Note:

With ref. to the Office Order B&R/GM(HR)/OFCO/2023-24 dtd. 15-09-2024, Shri Gurmukh Singh will also co-ordinate all the Power Projects till closing and winding up all over India.

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ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

(भारत सरकार का एक उद्यम / A Government of India Enterprise)

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/04/OFCO/2024-25

18th July, 2024

OFFICE ORDER

For operational convenience, Shri Souvik Kundu, Assistant General Manager (Electrical) shall look after the following jobs till winding up / closure in all respects with immediate effect.

Sl. No.	Order No	Location	Name of Client	Job Status
1	O/40085	Upgradation of Fire Fighting Package at 4 Assets of ONGC on 8 installation	ONGC Limited	Job Physically Completed

This is issued with the approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to:

Circulation to : Shri Souvik Kundu, AGM(Electrical).

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Vizag

CC : All Sites

CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/OFCO/01/2024-25

2nd July, 2024

OFFICE ORDER

For operational convenience, the place of posting and/or designation and/or reporting authority of the following officers shall stand as follows with immediate effect.

Emp No	Name of the Officer	Previous Designation & Grade	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100471	Shri Tapas Saha	Group General Manager (Corporate Services), Grade - E7	Group General Manager (Works), Grade - E7	Kolkata Office	D(PM)
100577	Shri Sanjay Paul	General Manager (Works), Grade – E7	General Manager (Works)/ Head (SBU-III), Grade – E7	Howrah Works	GGM (Works)
100684	Shri Sandip Ray	Head (SBU-IA), Grade-E6	Head (SBU-IA), Grade-E6	Kolkata Office	GGM (Works)
100720	Shri Pijus Kanti Ghosh	Head (SBU-IV), Grade-E6	Head (SBU-IV), Grade-E6	Kolkata Office	GGM (Works)
100584	Shri Abhijit Roy	General Manager (Human Resource), Grade-E7	General Manager (Human Resource), Grade-E7	Kolkata Office	D(F)
100540	Mrs. Jayanti Raha	General Manager (Design), Grade – E7	General Manager (Design), Grade – E7	Kolkata Office	GGM (Engg.)
100587	Shri Jayanta Biswas	Head (Corporate Quality and Safety), Grade - E6	Head (Corporate Quality and Safety), Grade - E6	Kolkata Office	GGM (Engg.)
100541	Shri Rajat Bhattacharjee	General Manager (Railway Projects), Grade-E7	General Manager (Railway Projects), Grade-E7	Prayagraj Office	GGM (Cord) P

This is issued with the approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to: All Officials mentioned above

CC : CMD

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CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Vizag.

CC : All Sites

CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

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भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: B&R/GM(HR)/OFCO/02/2024-25

2nd July, 2024

OFFICE ORDER

For administrative convenience, Shri Aditya Raj (Emp. No.102033), currently posted at Kolkata Office as Assistant Manager (Corporate Planning), Grade – E1 henceforth will look after the following.

- Receiving communication to put up to D(PM) and further transmission and distribution.
- Controlling access and appointment for D(PM) for time to time.

Shri Raj shall continue to report to GM(CP). This will come into force with immediate effect.

This is issued with the approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Vigaz

CC : All Sites

CC : File

ब्रिज एण्ड रूफ कम्पनी (इण्डिया) लि०
BRIDGE AND ROOF COMPANY (INDIA) LTD.
भारत सरकार का एक उद्यम / A Government of India Enterprise
कोलकाता/Kolkata-700 071.

REF: BANDR/GM(HR)/OFCO./2024-25/4

1st July, 2024

OFFICE ORDER

For administrative convenience, the designation and/or place of posting and/or reporting authority of the following Officer shall stand as follows with immediate effect :

Sl. No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
1.	Shri Sanjoy Bhattacharyya	General Manager (Engineering) Grade E-7	D (PM)	Kolkata	Group General Manager (Engineering) Abbreviated as "GGM (ENGG)" Grade -E-7	Kolkata	D(PM)

It is hereby clarified that such re-designation of the above mentioned Officer is not a 'promotion' and 'up-gradation' with any additional monetary benefit and such re-designation of a 'General Manager' to a 'Group General Manager' has also been approved by the Board of Directors of the Company.

This is issued as per approval of Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation : Shri Sanjoy Bhattacharyya, GGM (ENGG)

CC: CMD } For kind information pls.

CC : D(F) } For kind information pls.

CC : D(PM)} For kind information pls.

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC: All Sites

CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/OFCO/2024-25

31st May, 2024

OFFICE ORDER

For operational convenience, the place of posting, designation and reporting authority of the following officer shall stand as follows with immediate effect.

Sl No.	Emp. No.	Name of the Officer	Previous Designation & Grade	Previous Place of Posting	Previous Reporting Authority	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
1	100621	Shri Subhendu Chowdhury	Assistant General Manager (Projects) Udhna Jn., Gr.-E5	Udhna Railway Station Development Project Site, Surat (O/51241)	GM(West)/Head (SBU-IX)	Assistant General Manager, Gr.-E5	IOCL,LUPE CH Project Site, Vadodara (71128)	Shri P. C. Vincent, AGM(P) Vadodara

This is issued with the approval of the Competent Authority.



(ABHIJIT ROY)

GENERAL MANAGER (HR)

Circulation to: Shri Subhendu Chowdhury, AGM

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : Taxation Department – Entitled to get PA & HA

CC : All Sites

CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/OFCO/2024-25

31st May, 2024

OFFICE ORDER

For operational convenience, in addition to his present assignment, Shri Sudip Ray, Deputy General Manager (Co-ordination)/ North East, currently posted at Guwahati Office, shall look after the following jobs till winding up / closure in all respects with immediate effect. For this purpose, he will report to Shri Gurmukh Singh, GGM(Cord.-P).

Sl. No	Order No	Location	Name of Client	Job Status
1	51109	APL, Civil Project Site, Namrup, Assam	Assam Petro-Chemicals Ltd.	Job Physically Completed
2	71102	IOCL, Guwahati Refinery (BS-VI) Project Site, Guwahati, Assam	Indian Oil Corporation Ltd.	Job Physically Completed

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)

GENERAL MANAGER (HR)

Circulation to :

Shri Gurmukh Singh, GGM(Cord.-P).

Shri Sudip Ray / DGM(Cord.)/North East

CC : CMD

CC : D(PM)

CC : D(F)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : All Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj

CC: All Sites

CC : File

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

Ref: BANDR/ GM(HR)/OFCO/2024-25

20.05.2024

OFFICE ORDER

SUB. : HANDLING OF LITIGATIONS & LEGAL ISSUES/DISPUTES – REG.

To

All SBU Heads/HODs/REGIONAL HEAD/ZONAL HEAD

In continuation of the Office Order Ref. No. BANDR/CMD/OFCO/2023-24/2 dated 06.01.2024, it is hereby clarified that all SBU Heads, HODs, Regional Heads (or RHs) and Zonal Head (or ZHs) shall be liable to handle all commercial issues or litigations and arbitration proceedings pertaining to the projects/job orders assigned to them by the Management from time to time.

For this purpose, all SBU Heads/HODs or RHs or ZHs, as the case may be, shall be responsible for the following:

- I. a) To explore all possible avenues to mutually settle the disputes/ issues with the concerned party.
- b) To engage suitable Advocates to represent the Company before any Court of Law (i.e. High Court/District Court/Junior Courts) or any Public Authority such as Asst. Labour Commissioner, MSME Facilitation Council etc. whereby the case has been filed against the Company or might be filed by the Company.
- c) To engage suitable Advocates to represent the Company before any Sole Arbitrator or Arbitral Tribunal or Conciliator/Mediator or any other Authority appointed either through judicial proceedings or under statutes. For suitability of advocates, their experience with proven track record suitable for the case should be checked.
- d) The professional charges of the Advocates engaged by the SBU Heads/HODS or ZHs or RHs for handling their cases, shall be as per the Fee Schedule approved by the Board of Directors vide their 152nd meeting held on 23.12.2022.
Senior Advocates can also be engaged with professional charges higher than the approved rate for handling critical matters that require urgent hearing or for handling matters at Supreme Court or High Court, with approval of the management for each case as per the format enclosed as **Annexure A**.
- e) To provide all necessary data, documents, NITs/Contracts, correspondence, fund/payment details to the Advocates required for proper defense of the Company in all types of cases.
- f) To bear all costs of litigations which will include Lawyers' fee, Arbitrator's fee and their related administrative expenses.
- g) To ensure that the line of argument to be followed in any matter, should always be to protect interest of the Company by citing proper defense with document/proof and by countering the claims of the opponent in complete way along-with own claim if any.
- h) To depute suitable Officers, conversant with the matter for co-ordination with the Advocate from time to time to ensure that written documents prepared for submission in courts/forums are complete to our satisfaction and for preparation of list of events, Affidavits of claims & counter claims, with proper statements of accounts, verification of

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claims of the opponents etc. For understanding the necessary activities, assistance may be obtained from the legal/arbitration cell.

- i) To depute a suitable officer, conversant with the matter for attending courts, arbitration proceedings or proceedings held by MSME Facilitation Councils or any other public authority and make necessary submission as per advice of the Advocates or Legal /Arbitration cell as the case may be.
 - j) To take immediate action if any notice is received for encashment of Bank Guarantee by taking up the matter with the Head office finance, legal cell and management.
 - k) For any reply to legal notice/ legal opinion, etc., cost effective way may be adopted and an officer be associated in legal matters to get trained for handling routine matters.
- II. **Monthly Report:** The SBU Heads/HODs or RHs or ZHs shall submit a status report of all the pending cases being handled by them in the format enclosed as **Annexure B**, to AGM (LA) for information of the Management within 10th day of each month.
- III. **Immediate Reporting :** The SBU Heads/HODs or RHs or ZHs shall send report immediately about the following cases/matters to AGM (LA) for necessary information through e-mail and phone and shall take action as per Para I above, in consultation with legal/arbitration cell :
- a) Any Demand Notice received under the Insolvency & Bankruptcy Code (IBC), 2016 or any case , filed before any National Company Law Tribunal (NCLT) under the said IB Code, 2016
 - b) Any case filed only against any Functional Director of the Company.
 - c) Any case filed under Contempt of Courts Act 1971
 - d) Any notice received from any judicial authority/Registrar of Court (except in Tax related issue) for urgent compliance.

Depending upon criticality of cases, H.O. Law deptt. may be assigned the case.

- IV. **Prompt & Timely Response to Demand Notice under IB Code 2016 :** All SBU Heads/HODs or RHs or ZHs shall be responsible to give timely reply i.e. within **limitation period** to the Demand Notice received under provisions of '**Insolvency & Bankruptcy Code 2016**' in writing by pointing out the reasons for delayed payment or non-payment of dues. A copy of such replies should be marked to AGM (LA) for information of the management.
- V. **Prompt response to Lawyers' Notice of Clients/Contractors/sub-Contractor and or Notice from MSME Facilitation Council or Any Public Authority :** All SBU Heads/HODs or RHs or ZHs shall be responsible to address and resolve all the grievances or issues related to outstanding dues etc. or any other claims, that are received through Demand Notice or Lawyer's Notice from the Clients or Contractors/ Sub-Contractors or any Notice received from MSME Facilitation Councils or any Other public authority, related to the projects under their control.
- VI. **Handing Over of Cases:** In case of transfer or superannuation, the concerned SBU Heads/HODs or RH or ZH, shall handover all the pending cases alongwith complete documents/submissions etc. to the succeeding SBU Heads/HODS or RH or ZH with all necessary documents. A copy of such hand-over shall be marked to AGM (LA) for necessary record. Handing over of closed legal cases and other documents should follow normal handing over process.

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- VII. **Exception:** a) All matters filed before NCLT and claims filed under IBC 2016 shall be handled by HR/Legal Deptt.
- b) All service related matters shall be handled by the HR/legal Deptt at HO. However, the related SBU Heads/HODs shall provide all necessary data/information to HR/legal cell at HO for handling the matters.
- c) All tax /GST related matters shall be handled by the Finance & Accounts Deptt. at HO. However, the related SBU Heads/HODs shall provide all necessary data/information to Finance & Accounts Deptt. at HO for handling the matters.

All SBU Heads, HODs or Zonal Heads or Regional Heads are accordingly requested to follow the above guidelines properly, so that unnecessary litigations and huge expenses towards lawyers or arbitrators etc can be avoided. All SBU Heads, HODs or Zonal Heads or Regional Heads should ensure that written submissions in Courts/forums should be done in time with point-wise complete reply to opponent's submission/appeal/notice alongwith own claims if any with supporting documents.

This will come into force with immediate effect.

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

CC: CMD- *For kind information*

CC: D (F) - *For kind information*

CC: D (PM) - *For kind information*

CC: CVO - *For kind information*

CC: All EDs/GGMs/GMs/DGMs/HODs

CC: All Sites & Offices at Kolkata/Howrah/Delhi/Mumbai/Chennai/Bhubaneswar/Vadodara/ Ranchi/Prayagraj

'ANNEXURE A' to Office Order Ref. No. BANDR/ GM (HR)/OFCO/2024-25 dated 20.05.2024 (PARA 1(D))

FORMAT FOR APPROVAL OF ENGAGEMENT OF SR. ADVOCATES AGAINST PROFESSIONAL FEES EXCEEDING FEE SCHEDULE APPROVED BY BOARD):

1.	NAME OF THE SBU HEAD/HOD/REGIONAL HEAD/ZONAL HEAD				
2.	WHETHER POST FACTO APPROVAL (Pls. choose appropriate option)	YES : _____ NO.: _____			
3.	NEW CASE DETAILS , IF FILED AGAINST COMPANY: Also give Brief about the case				
a)	Name of the Party :	Where pending (Court/MSMEF Council/Public Authority/Arbitral Tribunal)	Case No. & When received	Related Job Order/project/LOI no.	Amount claimed(in Rs./Cr)
b)	Nature of Dispute: (state the issues, such as delay in payment, LD, Termination, non-compliance etc.)				
c)	Whether any order has been passed by any court/forum If yes, please state and share				
4)	CASE DETAILS , IF TO BE FILED BY THE COMPANY:				
a)	Name of party	Where to be filed (Court/MSMEF Council/Public Authority/Arbitral Tribunal)	Case No. (if already filed)	Related Job Order/project/LOI no.)	Amount claimed(in Rs./Cr)
b)	Nature of Dispute: (state the issues, such as delay in payment, LD, Termination, non-compliance etc.)				
c)	Merits lying in the matter in favour of the Company.(should be with cogent reasons				
d)	Whether any order has been issued by any court/forum				
5)	DETAILS OF THE SR. ADVOCATE :				
	Full Name :	Total Years of Experience (state fields of experience :	Fee Structure :		
			Service	Amount (in Rs)	
			Appearance at Supreme Court/		

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		High Court/District Court/Junior Court /Arbitration Tribunal		
		Drafting of Petitions, Claims, Counter Claims, Replies and other legal documents		
		Conference		
		Miscellaneous Fee	At actual and against bills only	
		Clerkage @ 10%		
Estimated expenses :	No. of Hearings @ Rs.	No. of Petitions @	Conference @	Total

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MONTHLY REPORT OF PENDING LITIGATIONS / ISSUES :

1.	NAME OF THE SBU HEAD/HOD/REGIONAL HEAD/ZONAL HEAD				
2.	FOR THE MONTH :				
3.	STATUS OF PENDING CASES :				
	Case details (Name of party/ Case No./Date of filing/date of order, if any issued against the Company)	Where pending (Court/MSMEF Council/Public Authority/Arbitral Tribunal)	Related Job Order/project/L OI No.	Amount claimed(in Rs./Cr)	Details of Advocate engaged
a)					
b)					
	(continue as per requirement)				
4.a)	Whether any Demand Notice received under provisions of Insolvency & Bankruptcy Code, 2016 till date	Yes (If yes, give details about the party and claim/dispute)	No		
b)	If received , whether reply filed within time, i.e. 10 days from the date of receipt of Demand Notice as per Section 8 of IBC 2016	Yes	No (state reasons)		
5. a)	Whether any Lawyers' Notice received	Yes (If yes, give details about the party and claim/dispute)	No		
b)	If received whether replied within time (as stated in the Notice)	Yes	No (state reasons)		
6. a)	Whether any Notice received from MSME Facilitation Council or any Public Authority	Yes (If yes, give details about the party and claim/dispute)	No		
	If received whether replied within time (as stated in the Notice)	Yes	No (state reasons)		
7. a)	Whether any case is resolved by mutual settlement (pls tick right column)	Yes	No		
b)	If any case is settled, provide with party details, settled amount etc, copy of MOM				

Signature of SBU Head/HOD/RH/ZH -

Date -

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ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/OFCO/2024-25

16th May, 2024

OFFICE ORDER

For operational convenience, the following job orders listed in Table - 1 shall come under the control of Shri Debasis Das, Group General Manager (SBU-I) and those under Table-2 shall come under the control of Shri T. Ravi, General Manager (South)/Head SBU-VIII.

Table - 1

Sl. No.	Job Order No.	Description of Work	Responsible Officer	Current Posting	Reporting Officer	Controlled by
1.	61001, 61002, 61006, 61024 & 71133	MRPL, Project Sites, Mangalore	Shri Debabrata Bose, Senior Manager, Gr.- E4, (Emp.: 100627)	MRPL, Project Site, Mangalore (O/71133)	Shri Debasis Das, GGM(SBU-I)	GGM(SBU-I)

Table - 2

Sl. No.	Job Order No.	Description of Work	Responsible Officer	Current Posting	Reporting Officer	Controlled by
1.	71135	IOCL-MTEP Project Site, Mangalore	Shri Sanjib Kumar Saha, Senior Manager, Gr.-E4, (Emp.: 100952)	IOCL-MTEP Project Site, Mangalore (O/71135)	Shri G.V.S. Seshendra, DGM(Cord.)South	GM(South)/Head SBU-VIII

This order will come into force with immediate effect.

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to: All Officials mentioned above

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : Taxation Department – Entitled to get PA & HA

CC : All Sites

CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/OFCO/1/2024-25

13th May, 2024

OFFICE ORDER

In continuation of previous Office Order No.: B&R/HR/OFCO/2024-25 dated 06/05/2024, Mrs. Namrata Mehta (Emp. No. : 100572), General Manager (Corporate Planning) abbreviated as GM(CP). Mrs. Mehta shall report to Shri Ravi Kumar, Director (Project Management). Your place of posting will remain unchanged.

This order will come into force with immediate effect.

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to:

Shri Tapas Saha, GGM(CS)

Mrs. Namrata Mehta, GM(CP)

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : Taxation Department – Entitled to get PA & HA

CC : All Sites

CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/OFCO/2024-25

10th May, 2024

OFFICE ORDER

For operational convenience, the place of posting, designation and reporting authority of the following officer shall stand as follows with immediate effect.

Sl No.	Emp. No.	Name of the Officer	Previous Designation & Grade	Previous Place of Posting	Previous Reporting Authority	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
1.	100630	Mr. Abdur Razzak	Assistant General Manager (Civil) Rourkela, Grade-E5	NSPCL Civil Project Site, Rourkela, Odisha (O/51068)	DGM-I/ SBU-II	Assistant General Manager, Grade-E5	NRL-RPTU, Civil & U/G. Piping Project Site, Numaligarh, Assam (O/51239)	DGM(Projects) Numaligarh

This is issued with the approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to: Mr. Abdur Razzak, AGM

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : Taxation Department – Entitled to get PA & HA

CC : All Sites

CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/OFCO/1/2024-25

07th May, 2024

OFFICE ORDER

For operational convenience, the reporting authority of the following officers shall stand as follows with immediate effect.

Sl No.	Emp. No.	Name of the Officer	Previous Designation & Grade	Previous Place of Posting	Previous Reporting Authority	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
1.	100708	Shri Debasis Mukhopadhyay	General Manager (Commercial), Grade-E7	Kolkata Office	GGM (Engg.)	General Manager (Commercial), Grade-E7	Kolkata Office	Shri S. Bhattacharyya, GM(Engg.)
2.	100473	Shri Arijit Chattopadhyay	Deputy General Manager (Projects) Barmer, Grade-E6	HRRL, Project Site, Barmer, Rajasthan	GM/ Head (SBU-IA)	Deputy General Manager (Projects) Barmer, Grade-E6	HRRL, Project Site, Barmer, Rajasthan	Administratively Report to GM(Engg.) and Functionally to Head (SBU-IA)
3.	100639	Shri Rajarshi Pandey	Deputy General Manager (Co-ordination) Projects - Panipat, Grade-E6	IOCL Refinery Project Site, Panipat, Haryana	GM/ Head (SBU-IA)	Deputy General Manager (Co-ordination) Projects - Panipat, Grade-E6	IOCL Refinery Project Site, Panipat, Haryana	Administratively Report to GM(Engg.) and Functionally to Head (SBU-IA)

This is issued with the approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to: All Officials mentioned above

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : Taxation Department – Entitled to get PA & HA

CC : All Sites

CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/OFCO/3/2024-25

07th May, 2024

OFFICE ORDER

For operational convenience, the designation and reporting authority of the following officer shall stand as follows with immediate effect.

Sl No.	Emp. No.	Name of the Officer	Previous Designation & Grade	Previous Place of Posting	Previous Reporting Authority	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
1.	10070 8	Shri Saurav Muskan	Senior Manager (Official Language), Grade-E4	Kolkata Office	DGM (HR)	Senior Manager (Official Language), Grade-E4	Kolkata Office	GM(CP)
						Shri Muskan will henceforth be responsible for all the works related to Official Language and further act as a "Nodal Officer/ Rajbhasha Adhikari" on behalf of the Company		

This is issued with the approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to: Shri Saurav Muskan, Senior Manager (Official Language)

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : Taxation Department – Entitled to get PA & HA

CC : All Sites

CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/OFCO/2/2024-25

07th May, 2024

OFFICE ORDER

1. For operational convenience, the Internal Audit Department is hereby reconstituted and henceforth the said department will be headed by the Shri Rajesh Kumar, Executive Director (Finance).
2. Shri Tirtha Ray, Assistant General Manager (Finance & Accounts) will report to the Shri Rajesh Kumar, Executive Director (Finance). Other Officers of Internal Audit Department namely Shri Vishal, Manager (Internal Audit) and Shri K. D. Baidya, Manager (Internal Audit) will report to Shri Tirtha Ray, AGM(F&A).

Accordingly the entire Internal Audit Department shall comprise the following Officers:

- a). Shri Rajesh Kumar, Executive Director (Finance).
 - b). Shri Tirtha Ray, Assistant General Manager (Finance & Accounts)
 - c). Shri Vishal, Manager (Internal Audit)
 - d). Shri K. D. Baidya, Manager (Internal Audit)
3. For overseeing all the jobs in the Internal Audit Department, Executive Director (Finance) shall report to CMD and for all jobs in the Financial & Accounts Department, he will continue to report to Director (Finance).

This Order will come into force with immediate effect. This is issued with the approval of the Competent Authority.



(ABHIJIT RÖY)
GENERAL MANAGER (HR)

Circulation to: All Officials mentioned above

- CC : CMD
CC : D(F)
CC : D(PM)
CC : CVO
CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs
CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam
CC : Taxation Department – Entitled to get PA & HA
CC : All Sites
CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/OFCO/2/2024-25

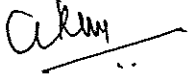
06th May, 2024

OFFICE ORDER

For operational convenience, the place of posting and reporting authority of the following officer shall stand as follows with immediate effect.

Sl No.	Emp. No.	Name of the Officer	Previous Designation & Grade	Previous Place of Posting	Previous Reporting Authority	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
1.	100574	Shri Biswajit Ghosh	General Manager (Projects) Rourkela, Grade-E7	NSPCL CHP & AHP Civil Site, Rourkela, Odisha (O/51069)	GGM (SBU-II)	General Manager (Projects) Ernakulam, Grade-E7	Ernakulam Jn. Development Project Site, Kerala, (O/51242)	Administratively Report to D(PM) and Functionally to GM(South)/ Head (SBU-VIII)

This is issued with the approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to: Shri Biswajit Ghosh, GM(P)Ernakulam

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : Taxation Department – Entitled to get PA & HA

CC : All Sites

CC : File

ब्रिज एंड रूफ कम्पनी (इंडिया) लिमिटेड
BRIDGE AND ROOF COMPANY (INDIA) LTD.
भारत सरकार का एक उद्यम / A Government of India Enterprise

Ref: BANDR/HR/OFCO/2024-25/

6th May, 2024

OFFICE ORDER

For operational convenience, the designation and reporting authority of the following officer shall stand as follows with immediate effect.

Sl No.	Emp. No.	Name of the Officer	Present Grade	Previous Designation	Previous Reporting Authority	Present Designation	Present Place of Posting	Present Reporting Authority
1.	100471	Shri Tapas Saha	E7	Group General Manager (Engineering)	D(PM)	Group General Manager (Corporate Services), Abbreviated as GGM (CS)	Kolkata Office	D(F)
							It has been decided that Shri. Saha will be responsible for looking after all jobs related to the following departments/cells: (a) Human Resources. (b) Legal Affairs. (c) Arbitration Matters. (d) Corporate Planning. (e) Information Technology. (f) Official Language (Raj Bhasha). (g) Training. (h) Welfare Service, Security and Administration of Howrah Works. (i) Overseas. Shri. Saha would also take up any other job as may be assigned to him by the Competent Authority from time to time for operational convenience.	
2.	100577	Shri Sanjay Paul	E7	General Manager (Works)	D(PM)	General Manager (Works)	Howrah Works	GGM (CS)
3.	100754	Shri Sanjoy Bhattacharyya	E7	General Manager/ Head (SBU-IA)	D(PM)	General Manager (Engineering), Abbreviated as GM (Engg.)	Kolkata Office	D(PM)
							It has been decided that Shri. Bhattacharyya will be responsible for looking after all jobs related to Business Development (BD) and Commercial Department.	

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-- 06/05/24

Sl No.	Emp. No.	Name of the Officer	Present Grade	Previous Designation	Previous Reporting Authority	Present Designation	Present Place of Posting	Present Reporting Authority
4.	100584	Shri Abhijit Roy	E7	General Manager (Human Resources)	D(F)	General Manager (Human Resources)	Kolkata Office	GGM (CS)
5.	100572	Mrs. Namrata Mehta	E7	General Manager (Corporate Planning)	D(PM)	General Manager (Corporate Planning)	Kolkata Office	GGM (CS)
6.	101353	Shri Barun Kanti Das	E7	General Manager (IT)	D(F)	General Manager (IT)	Kolkata Office	GGM (CS)
7.	100684	Shri Sandip Ray	E6	Deputy General Manager (Cord)/SBU-IA	GM/Head (SBU-IA)	Head (SBU-IA)	Kolkata Office	GM (Engg.)
8.	100720	Shri Pijus Kanti Ghosh	E6	Head (SBU-IV)	D(PM)	Head (SBU-IV)	Kolkata Office	GM (Engg.)

This is issued with the approval of the Competent Authority.



(Abhijit Roy)
General Manager (HR)

CC: CMD
CC: D(PM)
CC: D(F)
CC: CVO
CC: ED/GGMs/GMs/DGMs/HODs
CC: All Offices and Project sites
CC: File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/OFCO/2024-25

26th April, 2024

OFFICE ORDER

For operational convenience, the place of posting, designation and reporting authority of the following officer shall stand as follows with immediate effect.

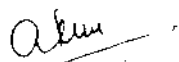
Emp No	Name of the Officer	Previous Designation & Grade	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100577	Shri Sanjay Paul	General Manager (Works)/SBU-III, Gr.-E7	Howrah Works	General Manager (Works), Gr.-E7	Howrah Works	GGM (Engg.)
100604	Shri Kaushik Bhattacharya	Deputy General Manager (Maintenance) Works, Gr.-E6	Howrah Works	Deputy General Manager (Commercial) Works, Gr.-E6	Howrah Works	GM (Works)
100716	Shri Sushanta Barman	Deputy General Manager (Works), Gr.-E6	Howrah Works	Deputy General Manager (Works), Gr.-E6	Howrah Works	GM (Works)
100485	Shri Debjit Mukherjee	Assistant General Manager (Maintenance) Works-I, Gr.-E5	Howrah Works	Assistant General Manager (Maintenance)-Works, Gr.-E5	Howrah Works	DGM (Works)
100644	Shri Avijit Sinha	Assistant General Manager (Production) Works-IV, Gr.-E5	Howrah Works	Assistant General Manager (Production) Works, Gr.-E5	Howrah Works	DGM (Works)
100735	Shri Rajib Biswas	Assistant General Manager (Marketing & QC), Gr.-E5	Howrah Works	Assistant General Manager (Planning & BD), Gr.-E5	Howrah Works	DGM (Works)
100623	Shri Abhijit Dutta	Assistant General Manager (Production) Works-V	RBML Tankage Project Site, Howrah (61037)	Assistant General Manager (Projects)BGCL, Gr.-E5	BGCL Site, Kolkata	Head (SBU-IV)
100790	Shri Partha Saha	Senior Manager (Human Resource), Gr.-E4	Howrah Office	Senior Manager (Human Resource), Gr.-E4	Howrah Works	DGM (Works)
100550	Shri Somenath Sen	Senior Manager (Production) Works, Gr.-E4	Howrah Works	Senior Manager (Production)-I/Works, Gr.-E4	Howrah Works	AGM (Prod.) Works
100713	Shri Suman Kumar Chakraborty	Senior Manager (Production) Works, Gr.-E4	Howrah Works	Senior Manager (Production)-II/Works, Gr.-E4	Howrah Works	AGM (Prod.) Works
100727	Shri Somnath Chowdhury	Senior Manager, Gr.-E4	Kolkata BGCL Site (O/71116)	Senior Manager (Production)-III/Works, Gr.-E4	Howrah Works	AGM (Prod.) Works

Contd. P/2

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Emp No	Name of the Officer	Previous Designation & Grade	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
101513	Shri Biplab Sau	Senior Manager, Gr.-E4	S.E. Rty.- FOB Project Site, Kharagpur (O/61023)	Senior Manager (Production)- IV/Works, Gr.-E4	Howrah Works	AGM (Prod.) Works
101452	Shri Avik Kumar Majumder	Senior Manager (Services), Gr.-E4	Howrah Office	Senior Manager (Services), Gr.-E4	Howrah Works	DGM (Comm.) Works
101511	Shri Debasis Roy	Manager (Information Technology), Gr.-E3	Howrah Office	Manager (Stores), Gr.-E3	Howrah Works	DGM (Comm.) Works
101616	Shri Sayantan Sarkar	Manager (Planning & Co-ordination) Works, Gr.-E3	Howrah Office	Manager (Maintenance) Works, Gr.-E3	Howrah Works	AGM (Maint.) Works
101586	Shri Nilkanta Das	Deputy Manager (Security), Gr.-E2	Howrah Works	Deputy Manager (Security), Gr.-E2	Howrah Works	Sr Manager (HR)
101962	Shri Yashaswi Ghosh	Deputy Manager (Inspection & Qc) Works, Gr.-E2	Howrah Works	Deputy Manager (Quality Control), Gr.-E2	Howrah Works	AGM (Prod.) Works
101376	Shri Jyotirmoy Bose	Assistant Manager (Services), Gr.-E1	Howrah Office	Assistant Manager (Services), Gr.-E1	Howrah Works	Sr. Manager (Services)
101490	Shri Anandi Kumar Sharma	Senior Office Assistant (OL), Staff Selection Sr. Gr.	Howrah Office	Senior Assistant (Official Language)	Howrah Works	Sr. Manager (OL)

This is issued with the approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to: All Officials mentioned above

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : All Sites

CC : File

ब्रिज एंड रूफ कम्पनी (इंडिया) लिमिटेड
BRIDGE AND ROOF COMPANY (INDIA) LTD.
भारत सरकार का एक उद्यम / A Government of India Enterprise

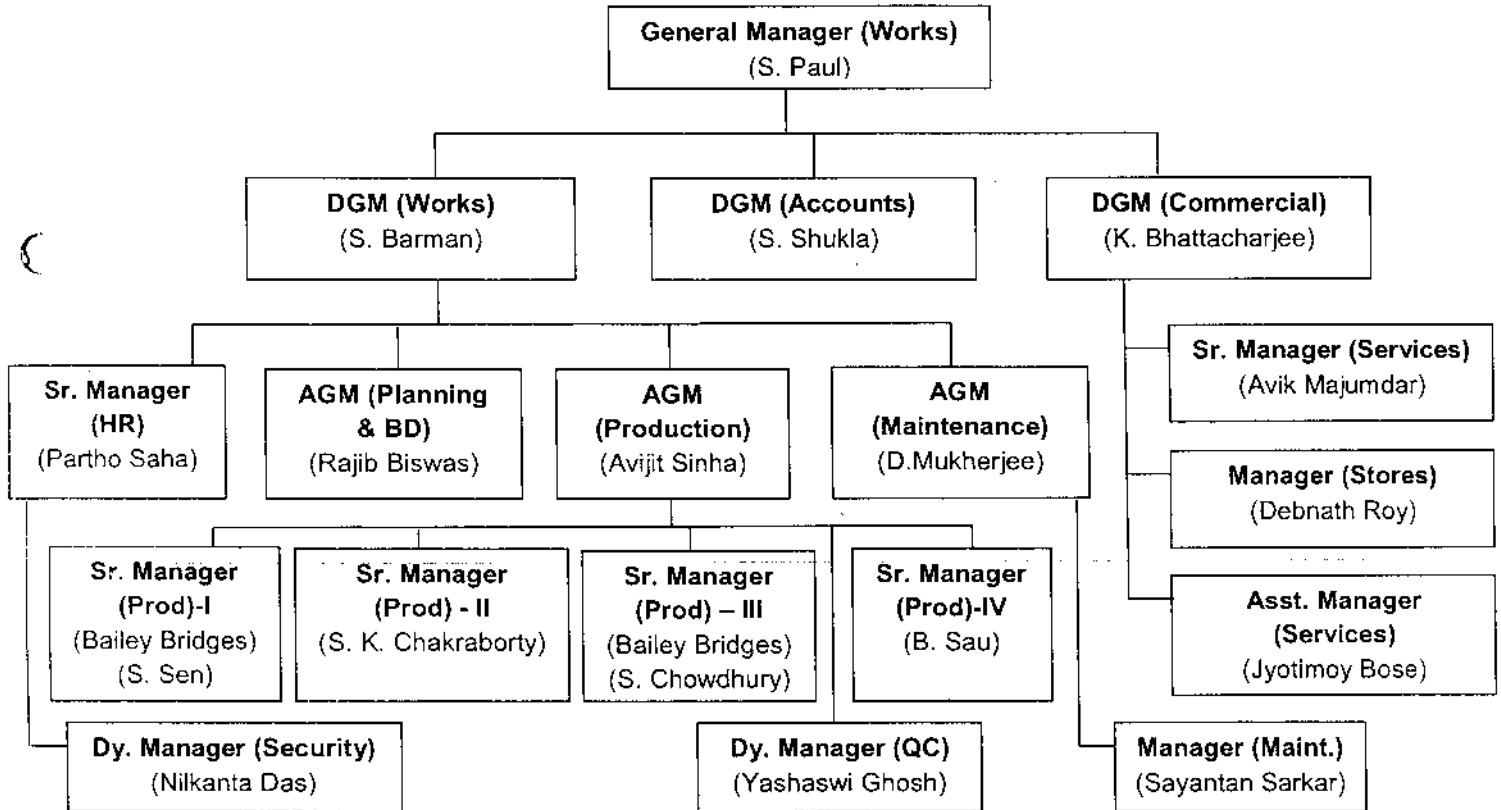
Ref: BANDR/GM(HR)/OFCO/2024-25/

26th April, 2024

OFFICE ORDER

In view of streamlining responsibilities at Howrah Workshop, the following organogram is being implemented with immediate effect.

ORGANOGRAM FOR HOWRAH WORKSHOP



It is clarified that the present place of posting of the above named officers shall be posted at Howrah Workshop.

In addition to the Planning and Business Development activities, Sh. Rajib Biswas will be responsible for realization of all the outstanding payments with varies clients in co-ordination with DGM (Works).

This is issued as per approval of the Competent Authority.


(Abhijit Roy)
General Manager (HR)

CC: CMD
CC: D(PM)
CC: D(F)
CC: CVO
CC: Howrah Workshop

ब्रिज एण्ड रूफ कंपनी इंडिया लिमिटेड
BRIDGE AND ROOF COMPANY (INDIA) LIMITED
(भारत सरकार का एक उद्यम / A Government of India Enterprise)
कोलकता / Kolkata – 700071

Ref.: B AND R/GM(HR)/ECI_MCC/2024-25/160

25th April,2024

OFFICE ORDER

To All Employee,

Subject: Immediate action to be taken for enforcement of Model Code of Conduct after announcement of General Election to House of the People (Lok Sabha), 2024 as per Government order no. 1/41/2/2024-Cab dated 16/04/2024.

As per the guideline issued by the Cabinet Secretariat, Government of India on the MCC (Model Code of Conduct) all employee and offices are strictly follow the following instruction till the end of General Election.

1. **Defacement of Government Property:** Any Government premise including office building, compound and establishment: All wall-writing, posters/papers or defacement in any other form, including cutout/hoardings, banners, flags etc, on Government property shall be removed with immediate effect.
2. **Misuse of official vehicle-** There shall be total ban on use of official vehicle by any political party, candidate or any other person connected with election for campaigning, electioneering or election related travel during elections.
3. **Advertisement at the cost of public exchequer** – At the cost of public exchequer in the newspapers and other media and the misuse of official mass media during election period for partisan prospects of the party in power shall be scrupulously avoided. No advertisements shall be issued in electronic and print media highlighting the achievements of the Govt. at the cost of public exchequer.



(Abhijit Roy)

General Manager (HR)

CC: CMD

CC: D(F)

CC: D(PM)

} For Kind Information Please.

CC: SBU Heads/GMs – For necessary implementation to all Office/Projects under your control.

Encl. : Government order no. 1/41/2/2024-Cab dated 16th April,2024.

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: B&R/GM(HR)/OFCO/2024-25

25th April, 2024

Corrigendum to B&R/DGM(HR)/OFCO/2024-25 dtd. 24/04/2024

OFFICE ORDER

For operational convenience, Shri Pradip Kumar Basu, Assistant General Manager(Coordination)/SBU-VI shall look after the following jobs with immediate effect. For this purpose he will report to Shri Prasanta Saha, GM(East)/Head (SBU-VI).

Order No	Location	Name of client	Remarks
71045	Station Development Mechanical Project Site, Santragachi, Howrah	IRCON/South Eastern Railway	Shri Abhisek Roy, Gr.- E3 (Emp. No.101770) shall henceforth look after the jobs of S.E. Rly. Project Sites (O/71045 & O/71079).
71079	Station Platform Project Site, Santragachi, Howrah	IRCON/South Eastern Railway	For these purposes he will report to Shri P.K. Basu, AGM(Cord.)SBU-VI

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

1. GM(Works)/Head (SBU-III)
2. GM(EPC)/Head (SBU-VI)
3. DGM(Works)
4. AGM(Cord.)/SBU-VI
5. Shri Abhisek Roy, Manager

CC : CMD

CC : D(PM)

CC : D(F)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : All Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj

CC: All Sites

CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: B&R/GM(HR)/OFCO/2024-25

24th April, 2024

OFFICE ORDER

For operational convenience, Shri Pradip Kumar Basu, Assistant General Manager(Coordination)/SBU-VI shall look after the following jobs with immediate effect. For this purpose he will report to Shri Prasanta Saha, GM(EPC)/Head (SBU-VI).

Order No	Location	Name of client	Remarks
71045	Station Development Mechanical Project Site, Santragachi, Howrah	IRCON/South Eastern Railway	Shri Abhisek Roy, Gr.- E3 (Emp. No.101770) shall henceforth look after the jobs of S.E. Rly. Project Sites (O/71045 & O/71079).
71079	Station Platform Project Site, Santragachi, Howrah	IRCON/South Eastern Railway	For these purposes he will report to Shri P.K. Basu, AGM(Cord.)SBU-VI

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

1. GM(Works)/Head (SBU-III)
2. GM(EPC)/Head (SBU-VI)
3. DGM(Works)
4. AGM(Cord.)/SBU-VI
5. Shri Abhisek Roy, Manager

CC : CMD

CC : D(PM)

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CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : All Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj

CC : All Sites

CC : File

Bridge & Roof Co. (I) Limited

(A Govt. of India Enterprise)

REF: BANDR/GM (HR)/OFCO/APR/2024-25

23.04.2024

OFFICE ORDER

To

All Concerned Employees

Sub: Non-Submission of Annual Property Return-reg.

- I. All concerned employees are hereby notified that vide Memo dated 02.01.2024, 07.02.2024 and 16.03.2024 issued by the Competent Authority, all employees including Executives and Permanent Staff (except workers & sub-staff) were advised to submit 'Annual Property Return' in prescribed format to the online portal of the Company or by hand within a scheduled time period as specifically mentioned in the said Memos.
- II. However, it appears that many employees have not yet submitted the 'Annual Property Return' till date.
- III. In view of above, all concerned employees are once again requested to submit the Annual Property Return as on 01.01.2024 **positively by 25.04.2024.**
- IV. In case, the concerned employees fail to submit the Annual Property Return in the manner stated in the above Memos **within 25.04.2024**, their annual increment due w.e.f. 01.04.2024 shall remain forfeited till the time they submit the Annual Property Return in compliance with the above mentioned memos. In case of continued violation of the above directives, necessary disciplinary actions may also be taken as per applicable guidelines against the concerned employees.

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)

GENERAL AMANGER (HR)

CC: CMD - *For kind information*

CC: D (F) - *For kind information*

CC: D (PM) - *For kind information*

CC: CVO - *For kind information.*

CC: All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC: All Sites & Offices at Kolkata/Howrah/Delhi/Mumbai/Chennai/Bhubaneswar/Vadodara/Ranchi/Prayagraj

CC: Notice Board

BRIDGE AND ROOF COMPANY (INDIA) LTD.
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Ref: BANDR/GM(HR)/OFCO/2024-25

20.04.2024

OFFICE ORDER


To
All Officers,

Sub. : **Implementation of "Scheme of Periodic Review for ensuring Probity and Efficacy among executives"-reg.**

- I. All are hereby intimated that in persuasion of OM Ref. No. 25013/03/2019-Estt.A-IV dated 28.08.2020 issued by DOPT, Govt. of India, Company, a scheme named as "Scheme of Periodic Review for ensuring Probity and Efficacy among Executives" has been in place with effect from 23.12.2022. The Scheme deals with rules and procedure for 'premature retirement' of employees on various grounds as stated there in details.

The Scheme supersedes the Circular Ref. B&R/GM(HR & LA)/CIR./2018/01 dated 07.06.2018.
- II. A copy of the said Scheme is enclosed as **Annexure A**. All Officers of the Company are advised to go through the Scheme and discharge their duties accordingly.

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Encl: **"Scheme Of Periodic Review for ensuring Probity and Efficacy among Executives"**

CC: CMD - *For kind information*

CC: D (F) - *For kind information*

CC: D (PM) - *For kind information*

CC: CVO - *For kind information.*

CC: All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC: All Sites & Offices at Kolkata/Howrah/Delhi/Mumbai/Chennai/Bhubaneswar/Vadodara/ Ranchi/Prayagraj

BRIDGE AND ROOF CO. (INDIA) LTD.
(A GOVT. OF INDIA ENTERPRISE)

Sub: Scheme for Periodical Review for Ensuring Probity & Efficacy among Executives

Under the provisions of service regulations, the scheme for review of ensuring probity and efficacy among the executives is hereby framed as followed

PREAMBLE:-

To ensure probity and efficacy amongst the CPSEs employees, Government has issued instructions recently by Office Memorandum ref. No. 25013/03/2019-Estt.A-IV dated 28.08.2020 issued by Deptt. of Personnel & Training (hereinafter referred to as **DoPT**), Ministry of Personnel, public Grievance and Pensions prescribing review of Government employees upon completion of specified years of service or attaining specified years of age. In this regard while framing the scheme the observations of the Hon'ble Supreme Court in the relevant cases has also been considered:-

- 1) DoPT has also drawn attention to the observation made by the Hon'ble Supreme Court in State of Gujarat Vs Umedbhai M. Patel, 2001 (3) SCC 314, which are as follows:
 - i] Whenever the services of a public servant are no longer useful to the general administration, the officer can be compulsorily retired for the sake of public interest.
 - ii] Ordinarily, the order of compulsory retirement is not to be treated as a punishment coming under Article 311 of the Constitution.
 - iii] "For better administration it is necessary to chop off dead wood but the order of compulsory retirement can be passed after having due regard to the entire service record of the officers."
 - iv] Any adverse entries made in the confidential record shall be taken note of and be given due weightage in passing such order.
 - v] Even un-communicated entries in the confidential record can also be taken into consideration.
 - vi] The order of compulsory retirement shall not be passed as a short cut to avoid Departmental enquiry when such course is more desirable.
 - vii] If the officer was given a promotion despite adverse entries made in the confidential record that is a fact in favour of the officer.
 - viii] Compulsory retirement shall not be imposed as a punitive measure.

- 2) As far as integrity is considered, the following observations of the Hon'ble Supreme Court, while upholding compulsory retirement in the case of S. RamachandraRajuvu State of Orissa, may be kept in view:-

"The officer would live by reputation built around him. In an appropriate case, there may not be sufficient evidence to take punitive disciplinary action of removal from service. But his conduct and reputation is such that his continuance in services would be menace to public service and injurious to public interest"

Thus while considering integrity of an employee, actions or decisions taken by the employee which do not appear to be above Board, complaints received against him, or suspicious property transactions, for which there may not be sufficient evidence to initiate departmental proceedings, may be taken into account. Judgment of the Apex Court in the case of Shri K. Kandaswamy, I.P.S. (TN:1966) in K. Kandaswamy vs Union of India & Anr, 1996 AIR 277, 1995 SCC (6) 162 is relevant here. There were persistent reports of Shri Kandaswamy acquiring large assets and of his getting money from his subordinates. He also indulged in property transactions which gave rise to suspicion about his bonafides. The Hon'ble Supreme Court upheld his compulsory retirement under provisions of the relevant Rules.

- 3) Similarly, reports of conduct unbecoming of a Government servant may also form basis for compulsory retirement. As per the Hon'ble Supreme Court in State of U.P. and Others vs Vijay Kumar Jain, Appeal (Civil) 2083 of 2002:-

"If conduct of a Government employee becomes unbecoming to the public interest or obstructs the efficiency in public services, the Government has an absolute right to compulsorily retire such an employee in public interest"

4) **TITLE & APPLICATIONS:**

[4.1] These rules shall be called BANDR scheme for periodical review of existing probity & efficacy amongst executives.

[4.2] These rules shall come into force since 23.12.2022 and is being substantiated as per latest guidelines of Govt. in supersession that were framed earlier under OM F.No.DPE-GM-01-0001-2015-GM-FTS-4857 Dt.14.12.2015

[4.3] These rules will apply to all executives below Board level.

5) **OBJECTIVE:**

The objective of the scheme is to strengthen the administration by ensuring

probity and efficacy among Executives. Whenever the services of an Executive are no longer useful to the Company, the Executive can be retired prematurely for the sake of Public interest.

6) **DEFINITIONS:**

- (6.1) **COMPANY:** Company means M/s Bridge And Roof Co.(I) Ltd. and may be referred as company/BANDR.
- (6.2) **EXECUTIVE:** All officers/executive employed below Board level, employed in scale E-0 onwards.
- (6.3) **COMMITTEE:** Committee for the purpose of these rules committee constituted by Competent Authority.
- (6.4) **COMPETENT AUTHORITY:** Chairman-cum-Managing Director
- (6.5) **APPROVING AUTHORITY:** As defined under clause No.8.3 of this scheme.
- (6.6) **REVIEWING AUTHORITY:** As defined under clause No. 8.3 of this scheme.

7) **CRITERIA:**

7.1] Criteria to be followed by the Committee in making their recommendations would be as follows:

i] **Executives whose integrity is doubtful –**

- An Executive who gets an adverse comment for five years on his integrity in his Annual Performance Appraisal Report would be recommended for premature retirement.
- Complaints received against him may be given due cognizance while considering integrity of an Executive.

Inputs from Vigilance Department may also be obtained in cases where integrity of Executives is doubtful.

ii] **Executives who are found to be ineffective:**

The basic consideration in identifying such Executive should be their fitness/competence to continue in the post held –

- (i) Inefficiency would be evaluated on basis of the appraisal report and

performance results of preceding five years. If in the opinion of the Approving Authority, for reasons to be recorded in writing, an Executive's performance is considered to be unsatisfactory, on the basis of his securing a non satisfactory performance/ below average rating in last five years either due to lack of fitness/competency, the executive can be prematurely retired.

The said assessment should not be confined to the consideration of Performance Appraisals/ Grading/ Merit ratings alone.

- (ii) While the entire service record of an officer shall be considered at the time of review, no employee should ordinarily be retired on grounds of inefficiency if his/her service during the preceding 5 years or where he/she has been promoted to a higher post during that 5 years period, his/her service in the highest post has been found satisfactory and rated as Very Good.
- iii] An Executive's conduct and reputation is such that his continuation in service would be a menace and injurious to public interest, the same can also form basis for premature retirement of an Executive.
- iv] No Executive should be ordinarily retired on ground of ineffectiveness; if in any event, he/ she would be retiring on superannuation within a period of one year from the date of consideration of his case. However, it is clarified that if there is a steep fall in competence, efficiency or effectiveness of an Executive, it would be open to assess his/ her case for premature The said instruction of not retiring the officer within one year on the ground of ineffectiveness except in case of sudden and steep/fall in his/her performance is relevant only when he/she is proposed to be retired on the grounds of ineffectiveness but not on the grounds of doubtful integrity.

7.2] The rule relating to premature retirement should not be used:-

- [a] To retire an executive on grounds of specific acts of misconduct, as a short-out to initiating formal disciplinary proceedings; or
- [b] Based on the assessment under the scheme carried out in each quarter as per the scheme, a half yearly summarised report shall be put up to BoD for information.

8] **PROCEDURE:**

The premature retirement, which is made in the public interest, is not to be treated as a punishment and shall be carried out after a comprehensive assessment.

- [8.1] Assessment of Executives under the scheme, to ascertain as to whether an Executive in a substantive post should continue in the employment of the

Company, shall be carried out six months before the Executive attains the age of 50 years if he had entered the service before attaining the age of 35 years, and in any other case after he has attained the age of 55 years, as the case may be.

[8.2] In every assessment, the entire service records should be considered. The expression "Service Record" will take in all relevant records and, hence, the assessment should not be confined to the consideration of Performance Appraisals/ Grading/ Merit ratings. The personal file of the concerned Executive may contain valuable information and the same may also be referred for assessment purpose. The works and performance of the Executive could also be assessed by looking into files dealt with by him/her or in any papers or reports prepared and submitted by him/her. The assessment of an executive under the scheme shall be conducted in the prescribed proforma **Annexure-I**. The case of assessment of the executive whose integrity was doubtful under the criteria the case shall be routed through Vigilance Department.

[8.3] In order to undertake the assessment of Executives, Committees will be constituted. The constitution of the Committees to assessment the probity and efficacy of Executives will be as under:

Level/ Grade of Executives	Committee composition	Approving Authority	Reviewing Authority
Executives in Grade E-0 to E-4	Review Committee-I Constituted by CMD. Old committee will be reconstituted.	CMD	Board of Directors
Executives in Grade E-5 to E-8	Review Committee-II consisting of two Functional Directors,	CMD	Board of Directors

The Committees, as shown above, after carrying out the assessment will recommend the cases of Executives required to be retired prematurely.

Based on the recommendations of the Committees, if the Approving Authority is of the opinion that it is in the public interest to do so, he will have the absolute right to retire any Executive by giving him notice. The assessment of an executive under the scheme shall be conveyed in the prescribed order in proforma **Annexure-II** for his or her pre-mature retirement from the services of the company.

Issuance of order& acknowledgement:

- a) The order of pre-mature retirement shall be issued to the executive and his/her acknowledgement shall be obtained in presence of two independent witnesses and their signature shall also be obtained.

- b] In case the employee refuses to accept his/her order/notice of pre-mature retirement, it should be ensured that the refusal of the employee is to be noted in presence of two witnesses under their signature.
- c] In such case copy of the order of pre-mature retirement to the employee shall be sent under registered post with acknowledgement to the individual at the last official known address with a covering letter stating that the original notice/order was brought by employee (name) on date in presence of two witnesses (names) and in spite that the employee concerned s refused to accept the same. Consequently under such circumstances copy of the same order is being sent by registered post for his or her record.
- d] In such case where the employee has refused to accept the order of pre-mature retirement, effective date of his/her pre-mature retirement shall be the date since when the employee had refused to accept the order.
- e] In case the employee is to be prematurely retired without notice period of three months, then cheque of equivalent to 3 months notice pay shall be given to employee along with the order for premature retirement.
- 8.4] A register of Executives who are due to attain the age of 50/55 years, as the case may be / will be maintained. The register should be scrutinised at the beginning of every quarter by the Personnel Department. Assessment has to be carried out as per the schedule given below.

Sl. No.	Quarter in which assessment is to be made	Cases of Executive who will be attaining the age of 50/ 55 years as the case may be, in the quarter indicated below
1.	January to March	July to September of the same year
2.	April to June	October to December of the same year
3.	July to September	January to March of the next year
4.	October to December	April to June of the next year

- 9] An Executive who is prematurely retired will be entitled to the following, subject to fulfillment of conditions/terms stated in the rules, etc.:-
- Pay for the notice period of three months or as may be applicable to him under his terms and conditions of service.
 - Leave salary as per the Leave Rules applicable to the Executive as in case of superannuation.
 - Provident fund subject to the provisions of the Provident Fund Rules applicable to him. Payment shall be made either when employee confirmation that no representation for review will be filed by the employee or after waiting for 30 days till expiry of review application filing timeline.
 - Gratuity for each completed year of service or part thereof as admissible

under the Gratuity Rules.

- (e) Any other scheme, which is applicable in case of superannuating Executives.

10] PROCEDURE FOR CONSIDERATION OF REPRESENTATION:

Under the Scheme, if any of the Executive, whose case is reviewed and the Order of pre-mature retirement passed for his premature retirement and if he/she is aggrieved by the Order, he/she may submit representation within 30 days in the prescribed proforma Annexure-III for review to the reviewing authority as per following procedure:

- i] On receipt of the representation by the reviewing authority, the reviewing authority shall examine the same to see whether it contains any new facts or any aspect of a fact already known but which was not taken in to account at the time of issue of order of premature retirement. This examination should be complete & final order be passed within 30 days from the date of receipt of the review representation.
- ii] If any case it is decided to reinstate prematurely retired executive in the services after considering his representation, the period intervening between the date of premature retirement and the date of reinstatement on duty shall be treated as leave. In case of reinstatement, the amount paid during premature retirement shall be returned back to company and leaves adjusted for continuation in service,
- iii] Executive who have been served with a notice/order of premature retirement, but have obtained stay order(s) from a court against the order/notice of premature retirement, need not be dealt further until the disposal of the court case.

The Reviewing authority shall dispose off the same within 30 days from the receipt of the appeal in the format Annexure-IV..

- 11] The above provision of the Scheme can be modified, altered or withdrawn with the approval of the competent authority.

12] EFFECTIVE DATE:

These rules are already in to force since 23.12.2022 and is being substantiated as per latest guidelines of Govt.

**BRIDGE AND ROOF CO. (INDIA) LTD.
(A GOVT. OF INDIA ENTERPRISE)**

**ORDER ISSUED UNDER THE SCHEME FOR PERIODICAL REVIEW FOR
ENSURING PROBITY AND EFFICACY TO RETIRE AN EXECUTIVE OF BANDR**

ORDER

Whereas under the provisions of scheme for periodical review for ensuring probity and efficacy the assessment committee is of the opinion that it is in the public interest to do so;

Now, THEREFORE, in exercise of the powers conferred for the assessment to the duly constituted committee under the scheme hereby gives notice to Shri _____ (designation) _____ that he/she having already attained the age of fifty/fifty-five years, having completed _____ years of service on _____ and shall pre-maturely retire from service on _____ after duty hours of the day following the date of expiry of three months computed from the date following the date of service of this notice on him. If he so desires, he may represent in writing to reviewing authority within 30 days from the date this notice is served on him/her.

This communication is being issued with the approval of approving authority.

GENERAL MANAGER (HR)

ACKNOWLEDGEMENT

I, _____, now holding the post of _____ hereby acknowledge the receipt of the original notice of the order of retirement as aforesaid.

Kindly acknowledge the receipt of the order.

Name : _____

EMP No.: _____

Designation: _____

Mine: _____

**FORM-I PROFORMA FOR ASSESSMENT OF THE EXECUTIVE UNDER SCHEME FOR
PERIODICAL REVIEW FOR
ENSURING PROBITY AND EFFICACY**

BIO-DATA

SITE/OFFICE: _____

DATE OF ASSESSMENT :

Name	Date of Birth	Date of appointment in service	Date of completion of 50/55 years of age	Tota No. of year of service	Break in service caused, if any
1	2	3	4	5	6

Present Designation	Present Scale of pay / grade	SITE/OFFICE presently employed	Details of posts held during last 5 years		
			Designation	From	To
7	8	9	10		

II ASSESSMENT

PERFORMANCE REPORT OF THE CONTROLLING OFFICER ON THE BASIS OF LAST FIVE YEARS SERVICE/ PERIOD SERVED AS SUBORDINATE (IF LESS THAN FIVE YEARS)

(To be recorded by an officer not lowers than a Senior Scale Officer)

11. (a) Is he physically and mentally fit to discharge duties his: effectively, if continued in service? Yes No. Comments on
- (b) His attendance Good Poor i] Integrity:
- (c) His punctuality Good Poor ii] General conduct:
- (d) Does he deal with assignments promptly? Yes No.
- (e) Does he take decisions promptly ? Yes No. iii] Performances during last 3 years.
- (f) Is he/she able to perform and deliver results? Yes No.
- (g) Is he cost conscious? Yes No.
- (g) Can he maintain discipline amongst subordinate? Yes No.

(i) About Integrity	Undoubted	Doubtful	
(j) Any complaint against the executive?	Yes	No.	Give Details

Signature

Name:

Designation:

III RECORD OF SERVICE DURING HIS ENTIRE CAREER

Appreciation of good work done, if any	Particulars of penalties imposed, if any with reasons		
	Nature of penalty imposed	No. of times imposed	Reasons
12	13		

14. REMARKS RECORDED IN THE CONFIDENTIAL REPORT, DURING THE LAST 3 YEARS, IF MAINTAINED (ACRS IN ORIGINAL SHOULD BE ENCLOSED)

	Year	Year	Year	Year	Year
[A] Classification					
[B] Remarks about integrity					
[C] Adverse remarks, if any :					
[D] Whether adverse remarks were communicated to employee :					

15. ATTENDANCE PARTICULARS FOR PREVIOUS FIVE YEARS

	Year	Year	Year	Year	Year
[1] Sick Leave					
i] Full Pay :					
ii] Half Pay:					
[2] Leave not due :					
[3] Leave without pay:					

16. PARTICULARS OF VIGILANCE CASES PENDING, IF ANY

17. SPEAKING ORDERS OF THE ASSESSMENT COMMITTEE

File No.:

Signature:

Name

Designation

Date:

(MEMBER)

(MEMBER)

(MEMBER)

18. IN CASES OF RETIREMENT ON GROUNDS OF 'DOUBTFUL INTEGRITY' ONLY, THE REMARKS/RECOMMENDATIONS OF THE VIGILANCE DEPARTMENT.

NAME

:

DATE:

19. (IN CASE OF APPEAL):-

The Speaking orders of the Reviewing
authority

Signature:

Name:

Designation:

Date:

(REVIEWING AUTHORITY)

BRIDGE AND ROOF CO. (INDIA) LTD.
(A GOVT. OF INDIA ENTERPRISE)

**APPEAL BEFORE REVIEWING AUTHORITY UNDER SCHEME FOR PERIODICAL
REVIEW FOR
ENSURING PROBITY AND EFFICACY OF THE EXECUTIVES**

(Appeal for review)

Vide order No. _____ date _____. I have been retired on pre-mature basis from the services of the company under the provisions of the scheme for periodical review for ensuring probity and efficacy of the executives.

I am agreed by the aforesaid order and preferring an appeal against the said order before the reviewing authority to review my case on the following grounds:-

- 1] _____
- 2] _____
- 3] _____
- 4] _____
- 5] _____

Submitted before the reviewing authority.

(Signature) _____

(Appellant) _____

Name _____

**BRIDGE AND ROOF CO. (INDIA) LTD.
(A GOVT. OF INDIA ENTERPRISE)**

**ORDER OF REVIEWING AUTHORITY ISSUED UNDER SCHEME FOR
PERIODICAL REVIEW FOR
ENSURING PROBITY AND EFFICACY OF THE EXECUTIVES**

(Order of Reviewing Authority)

Whereas Mr/Ms _____ Designation _____
(Appellant) has submitted an appeal against the order No. _____ dated
_____ issued for his pre-mature retirement under scheme for periodical review for
ensuring probity and efficacy of the executives.

Now therefore in exercise of the powers conferred under the scheme, on careful consideration of the
appeal and grounds submitted for review by the appellant. I have decided to consider / not to
consider his appeal for the following reasons:-

- 1] _____
- 2] _____
- 3] _____
- 4] _____
- 5] _____

In view of the above the appeal preferred by the appellant is considered / not considered
thus disposed off.

Name : _____
EMP No.: _____
Designation: _____
Mine: _____

Signature : _____

(Reviewing Authority)

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/OFCO/2024-25

20th April, 2024

OFFICE ORDER

For operational convenience, the reporting authority of the following officers shall stand as follows with immediate effect.

Sl No.	Emp. No.	Name of the Officer	Previous Designation & Grade	Previous Place of Posting	Previous Reporting Authority	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
1.	100600	Shri Sudip Ray	Deputy General Manager (Co-ordination)/ North East, Abbreviated as DGM(Cord.)/ NE, Grade – E6	Guwahati Office (O/11111)	GGM (Cord.-P)	Deputy General Manager (Co-ordination)/ North East, Abbreviated as DGM(Cord.)/ NE, Grade – E6	Guwahati Office (O/11111)	GGM (Cord.-P)
2.	100718	Shri Nayan Ghosh	Head (SBU Electrical), Grade – E6	Kolkata Office (O/99999)	ED (Electrical)	Head (SBU Electrical), Grade – E6	Kolkata Office (O/99999)	GGM (Cord.-P)
3.	100793	Shri Brajesh Kumar Jha	Deputy General Manager (Co-Ordination) Raipur, Grade – E6	Korba, Govt. College Site (O/51247)	GGM (Cord.-P)	Deputy General Manager (Co-Ordination) Raipur	Raipur Office	GGM (Cord.-P)

This is issued with the approval of the Competent Authority.



(ABHIJIT RÖY)
GENERAL MANAGER (HR)

Circulation to: All Officials mentioned above

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : All Sites

CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/OFCO/2/2024-25

20th April, 2024

OFFICE ORDER

For operational convenience, the place of posting and reporting authority of the following officer shall stand as follows with immediate effect.

Sl No.	Emp. No.	Name of the Officer	Previous Designation & Grade	Previous Place of Posting	Previous Reporting Authority	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
1.	101751	Shri Rajesh Pandian C.	Assistant General Manager, Grade-E5	ONGC-CTF, Desalter Project Site, Nawagam, Gujrat (O/40085)	GM (EPC)/ Head (SBU-VII)	Assistant General Manager, Grade-E5	PFCC Unit Project Site, Numaligarh, Assam (O/40092)	DGM(P) Numaligarh

This is issued with the approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to: Shri Rajesh Pandian C., AGM

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : All Sites

CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: B&R/GM(HR)/OFCO/2/2024-25


9th April, 2024

OFFICE ORDER

For operational convenience, Shri B. K. Jha, Deputy General Manager (Co-Ordination) Raipur shall look after the following jobs with immediate effect. For this purpose he will report to Shri G. Singh, GGM(Cord.-P).

Order No	Location	Name of client	Remarks
51228	GoMP/Singrauli(GMC)	Government of Madhya Pradesh	Ongoing Job
51234	GoMP/Sheopur(GMC)	Government of Madhya Pradesh	Ongoing Job
51247	GoC/Korba(GMC)	Government of Chhattisgarh	Ongoing Job
51248	GoC/Mahasamund(GMC)	Government of Chhattisgarh	Ongoing Job
51249	GoC/Kanker(GMC)	Government of Chhattisgarh	Ongoing Job
71145	CSPGCL/Marwa(FGD)	Chhattisgarh State Power Generation Company Limited	Ongoing Job
71146	CSPGCL/Korba(FGD)	Chhattisgarh State Power Generation Company Limited	Ongoing Job
61012	SAIL/Bhilai(PWN&FDA)	Steel Authority of India Ltd.	Ongoing Job
50982	NTPC/Gadarwara(Power House)	National Thermal Power Corporation Ltd.	Ongoing Job
51012	NTPC/Gadarwara(AG-Infra)	National Thermal Power Corporation Ltd.	Job Physically Completed
70989	NTPC/Gadarwara(Strl)	National Thermal Power Corporation Ltd.	Job Physically Completed
51259	IIT/Patna (Boys Hostel)	Indian Institute of Technology	Ongoing Job

This is issued as per approval of the Competent Authority.


(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Circulation to : All Officials mentioned above

CC : CMD

CC : D(PM)

CC : D(F)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : All Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj

CC : All Sites

CC : File

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

Ref: BANDR/GM(HR)/OFCO/2024-25

09.04.2024

OFFICE ORDER

To
All Employees,

Sub: Implementation of "FRAUD PREVENTION POLICY" of Bridge And Roof Co. (I) Ltd.

- I. It is hereby brought to notice of all concerned that vide a resolution adopted by the Board of Directors in their 158th meeting, the Company has implemented a "Fraud Prevention Policy" w.e.f. 21.03.2024 in line with the rules of Corporate Governance.
- II. The policy applies to any fraud or suspected fraud, involving any employee of the Company including executives, non-executives, permanent, temporary or contractual or any other employee engaged on full time, part time or ad hoc basis, representatives of vendors / suppliers/ contractors / consultants / service providers or any other agency, doing any type of business with the Company.
- III. In view of above, the person, as stated above, who might commit the 'fraud' and any person, who might assist him/her to commit the 'fraud' shall come under the purview of this Policy. The term 'fraud' has been defined and explained in the said Policy.
- IV. **Shri Abhijit Roy, General Manager (HR)** has been appointed as the Nodal Officer under the said Policy to whom all complaints under the said Policy can be submitted as per rules of the said Policy. The complaint of 'fraud' may be made as per rules of the said Policy by hand delivery, by post or by e-mail to "nodalofficerfpp@bridgeroof.co.in".
- V. A copy of the said Fraud Prevention Policy will be available over the official website of the Company i.e. www.bridgeroof.co.in. All are advised to go through the said Policy and discharge their respective duties and responsibilities accordingly.

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation : Shri T Saha, GGM (ENGG.)- *Please do the needful as per the said Policy*

CC: CMD - *For kind information*

CC: D (F) - *For kind information*

CC: D (PM) - *For kind information*

CC: CVO

CC: All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC: All Sites & Offices at Kolkata/Howrah/Delhi/Mumbai/Chennai/Bhubaneswar/Vadodara/ Ranchi/Prayagraj

CC : Notice Board

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: B&R/GM(HR)/OFCO/2024-25

5th April, 2024

OFFICE ORDER

For operational convenience, the following job shall come under the control of Shri Gurmukh Singh, GGM(Cord.-P).

Sl. No.	Job Order No.	Job Description	Name of the Client	Present Status
1	51042	CAU/Arunachal Pradesh(Building)	Central Agricultural University	Job Physically Completed
2	51043	CAU/Meghalaya(Building)	Central Agricultural University	Ongoing Job
3	51044	CAU/Sikkim(Building)	Central Agricultural University	Job Physically Completed
4	51045	CAU/Agartala(Building)	Central Agricultural University	Job Physically Completed
5	51179	NCSM/Guwahati(Museum)	Creative Museum Designers	Ongoing Job
6	51221	NVS/North Garo Hills(Building)	Navodaya Vidyalaya Samiti	Job Yet to Start
7	51224	NVS/West Garo Hills(Building)	Navodaya Vidyalaya Samiti	Job Yet to Start
8	51256	Assam Rifles/Diff. Location(Residential Buildings)	Assam Rifles	Job Yet to Start
9	51257	TTDCL/Various Locations(Tourism Infrastructure)	Tripura Tourism Development Corporation Limited (TTDCL)	Job Yet to Start

This order will come into force with immediate effect.

This is issued as per approval of the Competent Authority.

may
f (ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Shri Gurmukh Singh, GGM(Cord.-P)

Shri Prasanta Saha, GM(East/ Head SBU-VI

CC : CMD

CC : D(PM)

CC : D(F)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : All Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj

CC: All Sites

CC : File

ब्रिज एंड रूफ कंपनी (इंडिया) लिमिटेड

BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise
Kolkata – 700 071

Ref.: B&R/GM(HR)/OFCO/2023-24

Date: 11/03/2024

Office Order

For operational convenience, the designation and / or place of posting and / or reporting authorities and / or assignments of the following Officer shall stand as follows with immediate effect.

EMP No.	Name of the Officer	Previous			Present		
		Designation & Grade	Place of Posting	Reporting Authority	Designation & Grade	Place of Posting	Reporting Authority
100556	Shri Rajib Biswas	Assistant General Manager (Co-Ordination) / (SBU-V), Grade – E5	Kolkata Office (O/99999)	General Manager / Head (SBU-V)	Assistant General Manager (Asset Management), Grade – E5	Kolkata Office (O/99999)	Sri Jayanta Biswas, Head (Corporate Quality And Safety)
101337	Shri Sanjib Mondal	Assistant General Manager (Electrical), Grade – E5	Delhi Office (O/77777)	ED(Cord.-North)	Assistant General Manager (Electrical)-II, Grade – E5	Kolkata Office (O/99999)	Sri Nayan Ghosh, Head (SBU-Electrical)

This is issued as per approval of the Competent Authority.



(Abhijit Roy)
General Manager (HR)

Circulation: Shri Shri Rajib Biswas, AGM (Asset Management)
Sri Nayan Ghosh, Head (SBU-Electrical)
Shri Jayanta Biswas, Head (CQ And Safety)
Shri Prashant Kumar, ED (Co-Ordination - North)

CC: CMD
CC: D (F)
CC: D (PM)
CC: CVO

CC: All EDs / CGMs / GGMs / GMs / DGMs / HODs

CC: Offices at Kolkata / Howrah / Mumbai / Delhi / Chennai / Vadodara / Bhubaneswar / Ranchi / Guwahati / Prayagraj / Visakhapatnam

CC: All Sites
CC: File

— 10/10

ब्रिज एण्ड रूफ कम्पनी (इण्डिया) लि०
BRIDGE AND ROOF COMPANY (INDIA) LTD.
भारत सरकार का एक उद्यम / A Government of India Enterprise
कोलकाता/Kolkata-700 071

Ref: B&R/GM(HR)/OFCO/2023-24

05th January, 2024

OFFICE ORDER

For administrative convenience, it is hereby clarified that, Shri Subrata Roy, who has been transferred to GAIL-USAR Project Site, Raigad, Maharashtra and re-designated as DGM(Projects) Alibagh vide Office Order No. BANDR/GM(HR)/OFCO/2023-24 dated 28.12.2023 with immediate effect, shall remain responsible for the Job Order Nos. O/71130, O/71131, O/71147, O/51255, O/51237 & O/51238.

This is issued as per approval of the Competent Authority.



(ABHIJIT RÖY)
GENERAL MANAGER (HR)

Circulation :

Shri Subrata Roy, DGM(Projects)Alibagh

CC : CMD
CC : D(F)
CC : D(PM)
CC : CVO
CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs
CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam
CC : All Sites
CC : File

ब्रिज एण्ड रूफ कम्पनी (इण्डिया) लि०
BRIDGE AND ROOF COMPANY (INDIA) LTD.

भारत सरकार का एक उद्यम / A Government of India Enterprise

कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/OFCO/2023-24


28th December, 2023
30

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officer shall stand as follows with immediate effect.

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100756	Shri Subrata Roy	Deputy General Manager (Projects) Haldia, Grade – E6	GGM (SBU-I)	IOCL, Composite Project, Haldia (O/60996)	Deputy General Manager (Projects) Alibagh, Grade – E6	GAIL-USAR Project Site, Raigad (O/71131)	GM (West)/ Head (SBU-IX)

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Shri Subrata Roy, DGM(Projects)Raigad

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : All Sites

CC : File

ब्रिज एण्ड रूफ कम्पनी (इण्डिया) लि०
BRIDGE AND ROOF COMPANY (INDIA) LTD.
भारत सरकार का एक उद्यम / A Government of India Enterprise
कोलकाता/Kolkata-700 071

Ref: BANDR/GM(HR)/OFCO/2023-24

30th November, 2023

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officer shall stand as follows with immediate effect.

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100552	Shri Satyendra Shukla	Deputy General Manager (Accounts), Grade – E6	ED(F)	Kolkata Office (O/99999)	Deputy General Manager (Accounts) Works, Grade – E6	Howrah Works (O/88888)	GM (Works)/ Head (SBU-III)

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Shri Satyendra Shukla, DGM(Accounts)Works

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : All Sites

CC : File

ब्रिज एण्ड रूफ कम्पनी (इण्डिया) लि०
BRIDGE AND ROOF COMPANY (INDIA) LTD.
भारत सरकार का एक उद्यम / A Government of India Enterprise
कोलकाता/Kolkata-700 071

Ref: B&R/GM(HR)/OFCO/2023-24

21st November, 2023

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officer shall stand as follows with immediate effect.

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100726	Shri Pabitra Kumar Jana	Deputy General Manager (Civil) Paradip, Grade – E6	GM(EPC)/ Head (SBU-VII)	NRL-COIT Project Site, Paradip (O/40089)	Deputy General Manager (Civil) South, Grade – E6	Chennai Office (O/55555)	GM (South)/ Head (SBU-VIII)
100555	Shri Debajyoti Ghosh	Assistant General Manager (BD), Grade – E5	GGM (Engg.)	Kolkata Office (O/99999)	Assistant General Manager (Projects) Ernakulam, Grade – E5	Ernakulam Jn. Railway Station Project Site (O/51242)	GM (South)/ Head (SBU-VIII)
100620	Shri Debasish Kundu	Assistant General Manager (Civil) Vizag, Grade – E5	GM(Vizag)	HPCL Project Site, Vizag (O/60984)	Assistant General Manager (Projects) Nagapattanam, Grade – E5	Nagapattanam Civil Project Site	GM (South)/ Head (SBU-VIII)

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Shri Pabitra Kumar Jana, DGM(Civil)South
Shri Debajyoti Ghosh, AGM(P) Ernakulam
Shri Debasish Kundu, AGM(P)Nagapattanam

CC : CMD
CC : D(F)
CC : D(PM)
CC : CVO
CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs
CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam
CC : All Sites
CC : File

ब्रिज एण्ड रूफ कम्पनी (इण्डिया) लि०
BRIDGE AND ROOF COMPANY (INDIA) LTD.
भारत सरकार का एक उद्यम / A Government of India Enterprise
कोलकाता/Kolkata-700 071

Ref: B&R/GM(HR)/OFCO/2023-24/1

04th November, 2023

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officers shall stand as follows with immediate effect.

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
102048	Shri Prashant Kumar	Executive Director (Electrical), Grade – E8	D(PM)	Kolkata Office	Executive Director (Co-ordination-North), Grade – E8	Delhi Office	D(PM)
100541	Shri Rajat Bhattacharjee	General Manager (Railway Project), Grade – E7	GGM (Cord.-N)	Prayagraj Office	General Manager (Railway Project), Grade – E7	Prayagraj Office	ED(Cord.-North)
Shri Bhattacharjee will be responsible for all Railway Projects as per Annexure-1							
100521	Shri Abhijit Roy Goswami	General Manager (North), Grade – E7	ED(P)	Delhi Office	General Manager (North), Grade – E7	Delhi Office	ED(Cord.-North)
100793	Shri Brajesh Kumar Jha	Deputy General Manager (Projects) Akbarpur, Grade – E6	GGM (Cord.-N)	North Eastern Rly. Project Site, Akbarpur (O/51210)	Deputy General Manager (Co-ordination) Raipur, Grade – E6	Government Medical College, C.G. (O/51247)	GGM(Cord.-Power)
In addition to his present assignment, Shri Jha will look after the Projects of Medical College as per Annexure-2 w.e.f. 01/01/2024) and will also responsible for closure and winding up of (O/51210).							
100718	Shri Nayan Ghosh	Head (SBU Electrical), Grade – E6	ED(Elect.)	Kolkata Office	Head (SBU Electrical), Grade – E6	Kolkata Office	ED(Cord.-North)
100720	Shri Pijus Kanti Ghosh	Head (SBU-IV), Grade – E6	ED(P)	Kolkata Office	Head (SBU-IV), Grade–E6	Kolkata Office	ED(Cord.-North)
100617	Shri Soumitra Kundu	Deputy General Manager (North), Grade – E6	GGM (Cord.-N)	Delhi Office	Deputy General Manager (North), Grade – E6	Delhi Office	GM (North)
Shri Kundu will responsible for co-ordination of all jobs under North Zone and the Projects of Medical College under Madhya Pradesh State as per Annexure-3							

Alm

Contd.....P/2

LIST OF PROJECTS UNDER SRI RAJAT BHATTACHARYA

Annexure-1

SL no	Order No.	PROJECT NAME	CLIENT
1	51199	NCR/Daud Khan/Flyover	North Central Railways
2	51200	NCR/Subedarganj/Flyover	North Central Railways
3	51201	NCR/Aligarh/Flyover	North Central Railways

all

LIST OF PROJECTS UNDER SRI BK JHA

Annexure-2

SL no	Order No.	PROJECT NAME	CLIENT
1	60969	NPB/Bijuri(Piping)	Nagar Parishad Bijuri
2	60964	NPG/Govindgarh(Piping)	Nagar Parishad Govindgarh
3	60965	NPG/Churhat(Piping)	Nagar Parishad Govindgarh
4	51234	GoMP/Sheopur(GMC)	Government of Madhya Pradesh
5	51228	GoMP/Singrauli(GMC)	Government of Madhya Pradesh
6	51210	N.RLY/Jaunpur-Akbarpur(Doubling)	Northern Railway
7	51247	GoC/Korba(GMC)	Government of Chhatisgarh
8	51248	GoC/Mahasamund(GMC)	Government of Chhatisgarh
9	51249	GoC/Kanker(GMC)	Government of Chhatisgarh

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LIST OF PROJECTS UNDER SRI SOUMITRA KUNDU, DGM COORD, DELHI

Annexure-3

SL no	Order No.	PROJECT NAME	CLIENT
1	51051	PWD/Haridwar(RCC Bridge)	Public Works Department
2	51092	MoHFW/Bhavnagar(Medical College)	Ministry of Health & Family Welfare.
3	51091	MoHFW/Indore(Medical College)	Ministry of Health & Family Welfare..
4	51090	MoHFW/Jaipur(Medical College)	Ministry of Health & Family Welfare
5	51089	PFED/Delhi(School)	Police Foundation for Education Delhi
6	50985	OCOP/Delhi(P. Station)	Office of the Commissioner of Police, Delhi.
7	50977	OCOP/Delhi(Building)	Office of the Commissioner of Police, Delhi
8	51118	BSF/Tekanpur(Barrack)	Border Security Force..
9	51122	BSF/Indore(Bldg.)	Border Security Force

Alm

LIST OF PROJECTS UNDER SRI SUNIL KOHLI

Annexure-5

SL no	Order No.	PROJECT NAME	CLIENT
1	51202	GoU/Haridwar/Medical College	Government of Uttarakhand
2	51184	PWD/Naavghat(RRC Bridge)	Government of Uttarakhand
3	51183	PWD/Rampur(Bridge)	Government of Uttarakhand
4	51189	GoU/Titalikhet(Eco Tourism)	Government of Uttarakhand
5	51146	GoU/Haldwani(Zoo-Safari)	Government of Uttarakhand
6	71034	GoU/Govindghat(Bridge)	Government of Uttarakhand
7	51185	DSCL/Dehradun(Road)	Dehradun Smart City Limited
8	71123	URRDA/Chamoli-Rudraprayag(Bridge)	URRDA
9	71123	URRDA/Chamoli-Rudraprayag(Bridge)	URRDA
10	51186	NHM/Harrawala(Hospital)	National Health Mission
11	51175	MDDA/Dhaulas(Building)	Mussorie Dehradun Development Authority
12	51114	AUS/Piran Kaliyar(College)	Ayurved and Unani Services, Uttarakhand
13	51144	UAU/Kotdwar(Bldg.)	Uttarakhand Ayurvedic University
14	51253	Doon Medical college Hostel/Uttakhand	Medical Education Department/GOU
15	51251	Navadaya Vidyalaya/Udhamsingh Nagar	School education Department/GOU
16	51252	Navadaya Vidyalaya/Bagheshwar	School education Department/GOU

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Ref: B&R/GM(HR)/OFCO/2023-24/2

04th November, 2023

OFFICE ORDER

For operational convenience, the Management has decided to open a fresh Strategic Business Unit (SBU) to be known as SBU-IA. The job orders that would be under control of SBU-IA is enclosed as Annexure-A. For this purpose, the designation, place of posting and / or reporting authority of the following Officers shall stand as follows with immediate effect.

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100754	Shri Sanjoy Bhattacharyya	General Manager (Projects) Barmer, Grade – E7	GGM (SBU-I)	HRRL Tankage Project Site, Barmer	General Manager / Head (Strategic Business Unit-IA), Gr. – E7	Kolkata Office	D(PM)
100473	Shri Arijit Chattopadhyay	Deputy General Manager (Projects) Barmer, Grade – E6	GM (P) Barmer	HRRL Project Site, Barmer	Deputy General Manager (Projects) Barmer, Gr. – E6	HRRL Project Site, Barmer	GM (SBU-IA)
Shri Chattopadhyay will be responsible for all jobs under HRRL Project Site, Barmer (O/51204, O/61027, O/71118, O/71125, O/71126 & O/71127)							
100639	Shri Rajarshi Pandey	Deputy General Manager (Planning & Progress Monitoring) Bathinda, Gr.- E6	GGM (SBU-I)	HMEL Site, Bathinda (O/61020)	Deputy General Manager (Projects) Panipat, Gr.-E6	IOCL Project Site, Panipat (O/71134)	GM (SBU-IA)
Shri Pandey will responsible for all jobs under IOCL Project Site, Panipat (O/71134 & O/71143) and will also responsible for closure and winding up of (O/51204, O/61010, O/61020, O/71118, O/71125, O/71125 & O/71127).							
100633	Shri Subhasis Biswas	Deputy General Manager (Commercial & HR) Barmer, Gr. – E6	GM (P) Barmer	HRRL Project Site, Barmer (O/71118)	Deputy General Manager (Business Development), Gr. – E6	Kolkata Office	GGM (Engg.)
100684	Shri Sandip Ray	Deputy General Manager (Co-ordination)/SBU-I, Grade – E6	GGM (SBU-I)	Kolkata Office	Deputy General Manager (Co-ordination)/SBU-IA, Gr.- E6	Kolkata Office	GM (SBU-IA)
100609	Shri Subir De	Assistant General Manager (Mechanical)/SBU-I, Gr. – E5	GGM (SBU-I)	Kolkata Office	Assistant General Manager (Mechanical)/SBU-IA, Gr. – E5	Kolkata Office	DGM (Cord.)/SBU-IA

Allen

Contd...P/2

Ref: B&R/GM(HR)/OFCO/2023-24/2

04th November, 2023

101723	Shri Kanchan Sarkar	Assistant General Manager, Gr. – E5	GM(P) Barmer	HRRL Project Site, Barmer (O/71118)	Assistant General Manager (Projects) Barmer, Gr. – E5	HRRL Project Site, Barmer (O/71118)	DGM(P) Barmer
Shri Sarkar will responsible for jobs under HRRL Project Site, Barmer (O/71118 & O/71125)							
100973	Shri Rajesh Kumar Mondal	Senior Manager, Gr.-E4	GM(P) Barmer	HRRL Project Site, Barmer (O/71126)	Senior Manager, Gr.-E4	HRRL Project Site, Barmer (O/71126)	DGM(P) Barmer
Shri Mondal will responsible for jobs under HRRL Project Site, Barmer (O/71126 & O/71127)							
100973	Shri Amitava Mondal	Senior Manager, Gr.-E4	GM(P) Barmer	HRRL Project Site, Barmer (O/61027)	Senior Manager, Gr.-E4	HRRL Project Site, Barmer (O/61027)	DGM(P) Barmer

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)

GENERAL MANAGER (HR)

Enclosed : as stated above

Circulation to : All Officials mentioned above.

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Secretariat(s) – CMD/D(F)/D(PM)/CVO

CC : IT Cell – For circulation please

CC : OL Section – For OL related compliances please

CC : ERP/HR Section – For system / attendance related activities please

CC : HR-Training Section – For necessary co-ordination please.

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : All Sites

CC : File

LIST OF PROJECTS UNDER SRI Sanjoy Bhattacharya, GM/HEAD(SBU-IA)

Annexure-A to Office Order No B&R/GM(HR)/OFCO./2023-24/02 DATED 04.11.2023

S. No.	Order No	Location	Name of Client	Job Status
1	71127	HRRL/Barmer(Tanks),	HPCL Rajasthan Refinery Ltd.	Ongoing Job
2	71126	HRRL/Barmer(Tanks)	HPCL Rajasthan Refinery Ltd.	Ongoing Job
3	71125	EIL/Barmer(RU&O)	HPCL Rajasthan Refinery Ltd.	Ongoing Job
4	71118	EIL/Barmer(Mech-RU&O)	HPCL Rajasthan Refinery Ltd.	Ongoing Job
5	61027	EIL/Barmer(Strl.)	HPCL Rajasthan Refinery Ltd.	Ongoing Job
6	51204	EIL/Barmer(Civil)	HPCL Rajasthan Refinery Ltd.	Job physically completed
7	71134	IOCL/Panipat(U&O)	Indian Oil Corpn. Ltd.	Ongoing Job
8	71143	IOCL/Panipat	Kochi Salem Pipeline Pvt. Ltd.	Ongoing Job

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Ref: B&R/GM(HR)/OFCO/2023-24/3

04th November, 2023

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officers shall stand as follows with immediate effect.

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100651	Shri Amitabha Maiti	Assistant General Manager (Civil) Rourkela, Grade – E5	GGM (SBU-II)	NSPCL Project Site, Rourkela (O/51068)	Assistant General Manager (Projects) Sundargarh, Grade – E5	EMRS Project Site, Sundargarh (O/51197)	DGM (Cord.) East Coast
100678	Shri Ashoke Kumar Naskar	Assistant General Manager (Ernakulam) Grade – E5	GM (South)/ Head (SBU-VIII)	Rly. Station Project Site, Ernakulam (O/51242)	Assistant General Manager (Commercial & HR) Barmer, Grade – E5	HRRL Project Site, Barmer (O/71118)	DGM(P) Barmer
101337	Shri Sanjib Mondal	Assistant General Manager, Grade – E5	DGM (IOCL Vadodara)	IOCL Composite Project Site, Vadodara (O/71140)	Assistant General Manager (Electrical), Grade – E5	Delhi Office	ED(Cord - North)
101340	Shri Ashish Bhoi	Assistant General Manager (Design), Grade – E5	DGM (RP)	Prayagraj Office	Assistant General Manager (Design), Grade – E5	Howrah Office	GM (Design)

This is issued as per approval of the Competent Authority.


(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to : All Officials mentioned above.

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs
CC : Secretariat(s) – CMD/D(F)/D(PM)/CVO
CC : IT Cell – For circulation please
CC : OL Section – For OL related compliances please
CC : ERP/HR Section – For system / attendance related activities please
CC : HR-Training Section – For necessary co-ordination please.
CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam
CC : All Sites
CC : File

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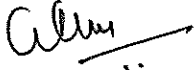
Ref: B&R/GM(HR)/OFCO/2023-24/5

04th November, 2023

OFFICE ORDER

Shri Tarit Kanti Ghosh (EMP No. 100647), currently posted at IOCL Project Site, Vallur as Manager. In addition to his present assignments he will henceforth look after the initial mobilisation for Nagapattinam Project Site, Tamilnadu. For this purpose, Shri Ghosh will report to Shri T. Ravi, General Manager (South)/Head SBU-IX.

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to : Shri Tarit Kanti Ghosh, Manager.

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Secretariat(s) – CMD/D(F)/D(PM)/CVO

CC : IT Cell – For circulation please

CC : OL Section – For OL related compliances please

CC : ERP/HR Section – For system / attendance related activities please

CC : HR-Training Section – For necessary co-ordination please.

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC: All Sites

CC : File

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Ref: B&R/GM(HR)/OFCO/2023-24

31st August, 2023

OFFICE ORDER

Corrigendum

In view of Office Order Ref No. B&R/GM(HR)/OFCO/2023-24 dated 30/08/2023, the designation, place of posting and / or reporting authority of the following Officer shall stand as follows with effect from 30/08/2023.

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
101377	Shri Kuntal Choudhuri	Assistant General Manager (Projects) Vadodara, Grade-E5	GM(West)/ Head (SBU-IX)	IOCL, Composite Works Project Site, Vadodara (O/71140)	Assistant General Manager (Projects) Marwa, Grade-E5	CSPGCL-ABV Thermal Pwer Project Site, Marwa, C.G. (O/71145)	Mrs. Jayanti Raha, GM (Design) for Design Co-Ordination till assignment of SBU Head for this Projects

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Shri Kuntal Choudhuri, AGM(P)Vadodara

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC: All Sites

CC : File

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Ref: B&R/GM(HR)/OFCO/2023-24

30th August, 2023

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officer shall stand as follows with immediate effect.

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100443	Shri Tapas Kumar Saha	Deputy General Manager (Planning & Project Monitoring) North Karanpura, Grade-E6.	GGM (Cord.-N)	BHEL, Boiler Project Site, North Karanpura, Jharkhand (O/71043)	Deputy General Manager (Projects) Korba, Grade-E6	CSPGCL-FGD, Hasdeo Thermal Power Project Site, Korba, C.G. (O/71146)	Mrs. Jayanti Raha, GM (Design) for Design Co-Ordination till assignment of SBU Head for this Projects
				In addition to his new assignment, Shri Saha will also continue to remain responsible for winding up / closure BHEL, Boiler Project Site, North Karanpura (O/71043) for which he shall report to GGM(Cord.-N)			
101377	Shri Kuntal Choudhuri	Assistant General Manager (Mechanical) North Chennai, Grade-E5	Head (SBU-IV)	Ramagundam Boiler Project Site, Telangana (O/71070)	Assistant General Manager (Projects) Marwa, Grade-E5	CSPGCL-ABV Thermal Pwer Project Site, Marwa, C.G. (O/71145)	

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Shri Tapas Kumar Saha , DGM(P)Korba
Shri Kuntal Choudhuri, AGM(P)Marwa

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : All Sites

CC : File

ब्रिज एण्ड रूफ कम्पनी (इण्डिया) लि०
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Ref: B&R/GM(HR)/OFCO/2023-24

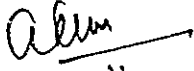
16th August, 2023

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officer shall stand as follows with immediate effect.

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100645	Shri Chandan Roy	Assistant General Manager (Projects) IHB, Grade – E5	GM (West) Head SBU-IX	IHB Project Site, Bina, M.P. (O/71114)	Assistant General Manager (QA & QC) Panipat, Grade – E5	IOCL Civil, Strl. & U/G. Piping Project Site, Panipat, Haryana (O/71143)	AGM(P) Panipat

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Shri Chandan Roy, AGM(QA&QC)Panipat

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : All Sites

CC : File

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Ref: B&R/GM(HR)/OFCO/2023-24

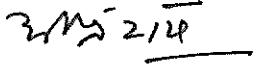
3rd August, 2023

OFFICE ORDER

For operational convenience, the designation and/or place of posting and/or reporting authorities and/or assignments of the following Officers shall stand as follows with immediate effect.

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100642	Shri Uppara Venugopal	Deputy General Manager (Commercial & HR)), Grade-E6	GM(P) Barmer	HRRL Project Site, Barmer (O/72225)	Deputy General Manager (Arbitration)), Grade-E6	Kolkata Office (O/99999)	GM(HR)
100633	Shri Subhasis Biswas	Deputy General Manager (Arbitration)), Grade-E6	GM(HR)	Kolkata Office (O/99999)	Deputy General Manager (Commercial & HR), Grade-E6	HRRL Project Site, Barmer (O/72225)	GM(P) Barmer

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation: Shri Uppara Venugopal, DGM(Arbitration), Shri Subhasis Biswas, DGM(Comm.& HR)

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : All Sites

CC : File

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कोलकाता/Kolkata-700 071

Ref: B&R/GM(HR)/OFCO/2023-24/2

3rd August, 2023

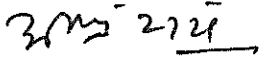
OFFICE ORDER

The following Officers, who were posted at Rourkela Site earlier, are being relocated at Rourkela Site for closure and winding up purpose related to Job Order No. O/71057 as per details given below:

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100625	Shri Nikhil Kumar Biswas	Assistant General Manager (HR & Maintenance) NALCO, DAMANJODI Rourkela, Grade – E5	GGM (SBU-II)	NALCO, Tankage Project Site, Damanjodi (O/71122)	Assistant General Manager (Mechanical) Rourkela, Grade – E5	BHEL Boiler Project Site, Rourkela (O/71057)	GM(P) Rourkela
					Shri Biswas, shall be responsible for closure and winding up of Job Order No. O/71057 at Rourkela.		

This order will come into force with immediate effect.

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to:

Shri Nikhil Kumar Biswas, AGM(M)Rourkela

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC: All Sites

CC : File

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कोलकाता/Kolkata-700 071

Ref: B&R/GM(HR)/OFCO/2023-24/3

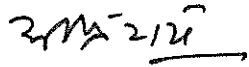
03rd August, 2023

OFFICE ORDER

For operational convenience, the designation and/or place of posting and/or reporting authorities and/or assignments of the following Officers shall stand as follows with immediate effect.

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100545	Shri Tapan Chakraborty	Assistant General Manager (Commercial) West-I, Grade-E5	GM(West) Head (SBU-IX)	Mumbai Office (O/88887)	Assistant General Manager (Commercial & HR) Damanjodi, Grade-E5	NALCO, Project Site, Damanjodi (O/71122)	DGM (Cord.) Projects-Damanjodi
100559	Shri Abhijit Das	Assistant General Manager (Commercial) West-II, Grade-E5	GM(West) Head (SBU-IX)	Mumbai Office (O/88887)	Assistant General Manager (Commercial & HR) Numaligarh, Grade-E5	NRL, Civil & U/G. Piping Project Site, Numaligarh, Assam, (O/40090)	DGM (Projects) NRL
101333	Shri Arup Choudhury	Assistant General Manager (Commercial & HR) NALCO, Grade-E5	GGM (SBU-II)	NALCO, Project Site, Damanjodi (O/51222)	Assistant General Manager (Commercial) West, Grade-E5	Mumbai Office (O/88887)	GM(West) Head (SBU-IX)

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation: Shri Uppara Venugopal, DGM(Arbitration), Shri Subhasis Biswas, DGM(Comm.& HR)

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC : All Sites

CC : File

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कोलकाता/Kolkata-700 071

Ref: B&R/GM(HR)/OFCO/2023-24

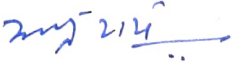
3rd August, 2023

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officer shall stand as follows with immediate effect.

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100610	Shri Jahar Lal Naskar	Assistant General Manager (Projects) Vadodara, Grade-E5	GM(West) / Head (SBU-IX)	IOCL, WP-14 Project Sate, Vadodara, (O/51246)	Assistant General Manager (QA & QC) Numaligarh, Grade-E5	NRL, Civil & U/G. Piping Project Site, Numaligarh, Assam, (O/40090)	DGM(P)NRL

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Shri Jahar Lal Naskar, AGM(QA&QC)Numaligarh

CC : CMD

CC : D(F)

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

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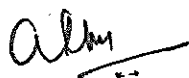
26.07.2023

OFFICE ORDER

For administrative convenience, the designation and/or place of posting and /or reporting authority of the following Officers will stand as follows with immediate effect.

Sl. No.	Name of the Officer & Grade	Previous Designation	Previous Place of Posting	Previous Reporting Authority	Present Designation	Present Place of Posting	Present Reporting Authority
1.	Shri Subrata Roy E-6	Dy. General Manager (Projects) Haldia	Kolkata	GGM/ Head (SBU-I)	Dy. General Manager (Projects) Haldia	Haldia	GGM/ Head (SBU-I)
					Shri Subrata Roy will henceforth be responsible for closure and winding up of all jobs at Haldia with J/O No. 61031, 61021, 60996, 71049, 61000, 51047, 51058, 51060, 51067, 51070, 51075, 51088, 51154, 51164, 51190, 61034 and 61015.		
2	Shri. Sandip Ray E-6	Dy. General Manager –I/SBU-I	Kolkata	GGM/ Head (SBU-I)	Dy. General Manager (Co-ordination)/SBU-I	Kolkata Office	GGM/ Head (SBU-I)
					In addition with his present responsibilities, Shri Sandip Ray henceforth will look after jobs related to IOCL Panipat project and Business Development activities of SBU-I.		

This is as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to: DGM (P), Haldia and DGM-I(SBU-I), Kolkata.

CC: CMD

CC: D (F)

CC: D (PM)

CC: CVO

CC: All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC: All Sites & Offices at Kolkata/Howrah/Delhi/Mumbai/Chennai/Bhubaneswar/Vadodara/ Ranchi

ब्रिज एण्ड रूफ कम्पनी (इण्डिया) लि०
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Ref: B&R/GM(HR)/OFCO/2023-24

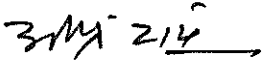
26th July, 2023

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officer shall stand as follows with immediate effect.

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100621	Shri Subhendu Chowdhury	Assistant General Manager (Projects) GAIL-USAR, Grade-E5	GM(West) / SBU-IX	GAIL-USAR Civil Project Site, Alibagh, Raigad, Maharashtra, (O/51237)	Assistant General Manager (Projects) Dholera, Grade-E5	Dholera Smart City Project Site, Gujrat, (O/31002)	GM(West) / Head SBU-IX

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Shri Subhendu Chowdhury, AGM(P)Dholera

CC : CMD

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CC : D(PM)

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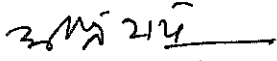
25.07.2023

OFFICE ORDER

For operational convenience, the designation and/or reporting authority and/or place of posting of the following Officers shall stand as follows with immediate effect.

Sr. No.	Name of the Officer	Previous Designation	Previous Reporting Authority	Previous Place of Posting	Present Designation	Present Place of Posting	Present Reporting Authority
1	Shri Sudip Ray	Dy. General Manager (Contracts)	GM(COMM)	Kolkata	Dy. General Manager (Projects) NRL Abbreviated as "DGM(P)NRL"	Numaligarh	GM(EPC)/Head (SBU-VII) for Civil Order No. 40090 and 51239
					In addition to above, Shri Ray shall continue to look after and closure of all jobs that have already been assigned to him vide Office Orders Ref. BANDR/GM(HR)/OFCO./2022-23/2 dated 31.12.2022 and B&R/ED(P)/ OFCO/2022-23 dated 28.02.2023 under concerned Reporting Authorities mentioned therein respectively.		
2	Shri Abhijit Dalal	Dy. General Manager (Bargarh)	DGM (SBU - IV)	Bargarh	Dy. General Manager (Co-ordination) West Abbreviated as DGM(Cord)West	Mumbai Office	GM(West)/Head(S BU-IX)

This is issued with the approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to: DGM (P) NRL, DGM(M)W

CC: CMD

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CC: D(F)

CC: CVO

CC: All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC: All Sites & Offices at Kolkata/Howrah/Delhi/Mumbai/Chennai/ Bhubaneswar/Vadodara/Ranchi/Prayagraj/Guwahati

CC: Personal Dossier of Officers re-assigned as above

CC: File

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Ref: B&R/GM(HR)/OFCO/2023-24

12th July 2023

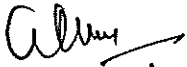
OFFICE ORDER

The following Officers, who were posted at Rourkela Site earlier, are being relocated at Rourkela Site for closure and winding up purpose related to Job Order Nos. O/51068, O/51069, O/51194 & O/71052 as per details given below:

Emp No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100574	Shri Biswajit Ghosh	General Manager (Projects) Korba, Grade – E7	GM (SBU-V)	BALCO Project Site, Korba (O/51223 & O/71121)	General Manager (Projects) Rourkela, Grade – E7	NSPCL, (Main Plant) Civil Site, Rourkela (O/51069)	GGM (SBU-II)
Shri Ghosh, shall be responsible for closure and winding up of all Jobs at Rourkela related to Job Order Nos. O/51068, O/51069, O/51194 & O/71052							
100630	Mr. Abdur Razzak	Assistant General Manager (Civil) Nabarangpur, Grade – E5	DGM (Cord) East Coast	EMRS, Civil Project Site, Sundargarh, Odisha (O/51197)	Assistant General Manager (Civil)Rourkela, Grade – E5	NSPCL, (Main Plant) Civil Site, Rourkela (O/51068)	GM(P) Rourkela
Mr. Razzak, shall be responsible for closure and winding up of Job Order Nos. O/51068, O/51069 & O/51194 at Rourkela.							

This order will come into force with immediate effect.

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to:

Shri B. Ghosh, GM(P)Rourkela, Mr. Abdur Razzak, AGM-Rourkela, Shri Nikhil Kumar Biswas, AGM(M)Rourkela

CC : CMD

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CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

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Ref: B&R/GM(HR)/OFCO/2023-24

12th July, 2023

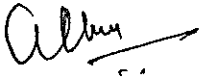
OFFICE ORDER

For operational convenience, the following job shall come under the control of Shri Prasanta Saha, GM(East/ Head SBU-VI).

Sl. No.	Job Order No.	Description of Work	Controlling Officer	Job Status
1.	61012	Data Networking Project Site. SAIL, Bhilai	GM(East/ Head SBU-VI	

This order will come into force with immediate effect.

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Shri Debasis Das, GGM(SBU-I)

Shri Prasanta Saha, GM(East/ Head SBU-VI

CC : CMD

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CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : All Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj

CC: All Sites

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Ref: BANDR/GM(HR)/OFCO/2023-24

3rd May, 2023

OFFICE ORDER

For operational convenience, the designation and/or place of posting and/or reporting authorities and/or assignments of the following Officers shall stand as follows with immediate effect.

SN	Name of the Officer	Previous Designation	Previous Reporting Authority	Previous Place of Posting	Present Designation	Present Place of Posting	Present Reporting Authority
1.	Shri Satyendra Shukla	DGM (Accounts) Delhi	GGM (CO-ORD-N)	Delhi	Dy. General Manager (Accounts) Abbreviated as "DGM(ACCT.)"	Kolkata	ED(F)
2	Shri Rajib Karmakar	DGM(Comm. &HR)	GM/Head (SBU-V)	BALCO Project Site , Korba	Dy.General Manager (Projects) Barauni Abbreviated as "DGM(P) Barauni"	IOCL, Barauni (J/O 51244)	GM/Head (SBU-V)
3	Shri Chanchal Ghosh	DGM(P) Barauni	GM/Head (SBU-V)	IOCL, Barauni	Dy. General Manager (IOCL) Barauni Abbreviated as "DGM (IOCL)Barauni"	IOCL, Barauni (J/O 61014)	GM/Head (SBU-V)
Shri Ghosh shall be responsible for closure and winding up of Job Order No. 61014							
4	Shri Samaresh Chackraborty	AGM(P) Numaligarh	GM(EPC)/ Head(SBU-VII)	NRL Project Site, Numaligarh O/51239	Asst. General Manager(Civil) NALCO, Damanjodi Abbreviated as "AGM(C)NALCO-Damanjodi"	Damanjodi (J/O 51222)	DGM(P) NALCO-Damanjodi

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SN	Name of the Officer	Previous Designation	Previous Reporting Authority	Previous Place of Posting	Present Designation	Present Place of Posting	Present Reporting Authority
5	Shri Debabrata Bose	Assistant General Manager (Co-ordination) Mangalore,	DGM-I/ SBU-I	IOCL Project Site, Mangalore	Assistant General Manager (Co-ordination) Mangalore Abbreviated as "AGM(CO-ORD) MANGALORE"	Mangalore	GGM/Head (SBU-I)
					Shri Bose, shall be responsible for closure and winding up of all Job Order Nos. 61006, 61001, 61002 & 61024 at Mangalore.		

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation: DGM (ACCT), DGM(P)BARAUNI, DGM(IOCL)BARAUNI, AGM(C)NALOC-DAMANJODI,
AGM(CO-ORD)MANGALORE

CC : CMD } For kind information please

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CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC: All Sites

CC : File

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REF: BANDR/GM(HR)/OFCO./2023-24

02.05.2023

OFFICE ORDER

For administrative convenience, the designation and/or place of posting and/or reporting authorities and /or assignments of the following Officers shall stand as follows with immediate effect:

S N	Name of the Officer	Previous Designation	Previous Reporting Authority	Previous Place of Posting	Present Designation	Present Place of Posting	Present Reporting Authority
1.	Shri Rakesh Kumar Malhotra	GM (P) Damanjodi	GGM/ Head (SBU-II)	Damanjodi	General Manager (Business Development-North-East) Abbreviated as "GM(BD-NE)"	Aizawl, Mizoram	GGM (ENGG)
2.	Shri Nanda Lal Malick	DGM (P) Damanjodi	GM (P) Damanjodi	Damanjodi	Dy. General Manager (Co-ordination)/ Projects- Damanjodi Abbreviated as "DGM(CO-ORD)/P- Damanjodi"	Damanjodi	GGM/HEAD (SBU-II)
Shri Malick shall act as a sole In-Charge of all the Job Orders 71137,71122,51243,51227,51222 & 71120 and for this purpose , he will report to GGM/Head(SBU-II)							
3.	Shri Vijay Kumar Soni	DGM (P)Civil- NALCO- Damanjodi	GM (P) Damanjodi	Damanjodi	Dy. General Manager (Projects) Solapur Abbreviated as "DGM(P) SOLAPUR"	Solapur	GM(WEST)/ HEAD(SBU-IX)
4	Shri Biswajit Pal	DGM (ISBT, Bhubaneswar)	GGM/ Head (SBU-II)	Bhubaneswar	Dy. General Manager (Civil) Abbreviated as "DGM (CIVIL)"	Chennai	GM(SOUTH)/ HEAD (SBU-VIII)

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation : GM(BD-NE), DGM(CO-ORD)P-DAMANJODI, DGM(P)SOLAPUR, DGM(CIVIL)

CC : CMD } For kind information please

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Cc: D(F) } For kind information please

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CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

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CC: All Sites

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Ref: B&R/GM(HR)/OFCO/2023/06

10th April, 2023

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officer shall stand as follows with immediate effect.

Emp No	Name of the Officer & Grade	Previous Designation	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100649	Shri Naba Kumar Mondal, Grade-E5	Assistant General Manager (Projects) Ahmedabad	GM (EPC)/ SBU-VII	ONGC-CTF, Desalter Project Site, Nawagam, Gujrat (O/40085)	Assistant General Manager (Projects) Paradip-II, Grade -E5	NRL-COIT Project Site, Paradip, Odisha (O/40089)	GM(P) Paradip

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Shri Naba Kumar Mondal, AGM(P)Paradip-II

CC : CMD

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CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC: All Sites

CC : File

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REF: BANDR/GM(HR)/OFCO./2023-24/2

07 April, 2023

OFFICE ORDER

For administrative convenience, the designation and/or place of posting and/or reporting authorities of the following Officers shall stand as follows with immediate effect:

Sl. No.	Name of the Officer	Previous Designation	Previous Reporting Authority	Previous Place of Posting	Present Designation	Present Place of Posting	Present Reporting Authority
1.	Shri Subrata Roy	Dy. General Manager –II/SBU-I	GGM/Head (SBU-I)	Kolkata	Dy. General Manager (Projects)Haldia Abbreviated as 'DGM(P)Haldia'	Haldia	GGM/Head(SBU-I)
					Shri Subrata Roy, shall remain responsible for closure and winding up of all jobs at Haldia for the works related to J/O 61026, 61031, 61019, 61021, 60996, 71049, 71064, 61000, 51047, 51058, 51060, 51067, 51070, 51075, 51088, 51154, 51164, 51190, 61034, 61015. In addition to his present assignment as stated above, he will continue to look after all the jobs related to Business Development that have been already assigned to him and jobs related to project at Panipat for J/o 71134.		
2.	Shri Brajesh Kumar Jha	Dy. General Manager (North East)	GM (East)/ Head (SBU-VI)	Guwahati	Dy. General Manager (Projects)Akbarpur Abbreviated as 'DGM(P)Akbarpur'	Akbarpur, UP	GGM (Coord-North)
3	Shri Rajib Biswas	Asst. General Manager (Civil)EPC/SBU-VII	GM(EPC)/ SBU-VII	Kolkata	Asst. General Manager (Co-ordination)/(SBU-V) Abbreviated as 'AGM(Coord.)/(SBU-V)'	Kolkata	GM/Head (SBU-V)
4	Shri Jafor Hussain Khan	Asst. General Manager (Civil)/SBU-IV	GGM (Engg)/ Head-SBU-IV	Kolkata	Asst. General Manager (Coordination)/(SBU-IV) Abbreviated as 'AGM(Coord.)/(SBU-IV)'	Kolkata	DGM(Head (SBU-IV)
5	Shri Pradip Kumar Basu	Asst. General Manager (Civil)/SBU-I	GGM/Head (SBU-I)	Kolkata	Asst. General Manager (Coordination)/(SBU-VI) Abbreviated as 'AGM(Coord.)/(SBU-VI)'	Kolkata	GM (East)/Head (SBU-VI)

Alm

Sl. No.	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
6.	Shri Chandan Roy	Asst. General Manager (Projects) Bina	GM(West)/ Head (SBU-IX)	IHB Site, Bina	Asst. General Manager (Projects) IHB Abbreviated as 'AGM(P)IHB'	Bhopal	GM(West)/ Head (SBU-IX)
Shri Chandan Roy, in addition to his present assignment shall look after all jobs related to IHB projects located at Dumad, Mithi Rohar, Dhar, Bina along-with works related to J/O 51236,51225,71129 and 71114 and for this purpose, he will report to GM(West)/ Head (SBU-IX)							
7	Shri Suvra Kumar Panja	Asst. General Manager (Project-Coordination) Rourkela	GGM/Head -SBU-II"	Rourkela	Asst. General Manager (Coordination)/(SBU-III) Abbreviated as 'AGM(Coord)/ (SBU-III)'	Kolkata	GM(Works)/ Head (SBU-III)

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to : DGM(P)Haldia, DGM(P)Akbarpur, AGM(Coord)/(SBU-V), AGM(Coord)/(SBU-IV), AGM(Coord)/(SBU-VI), AGM(P)IHB, AGM(Coord) SBU-III,

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REF: BANDR/GM(HR)/OFCO./2023-24/1

07 April, 2023

OFFICE ORDER

For administrative convenience, the designation and/or place of posting and/or reporting authorities of the following Officers and/or Heads of Strategic Business Unit (hereinafter referred to as 'SBU') shall stand as follows with immediate effect :

Sl. No	Name of the Officer	Previous Designation	Previous Reporting Authority	Previous Place of Posting	Present Designation	Present Place of Posting	Present Reporting Authority
1.	Shri Prashant Kumar	NA	NA	NA	Executive Director (Electrical) Abbreviated as 'ED (Electrical)'	Kolkata	D(PM)
2.	Shri Debasis Das	Group General Manager (SBU-I)	ED(P)	Kolkata	Group General Manager /Head (SBU-I) Abbreviated as 'GGM/Head (SBU-I)'	Kolkata	ED(P)
3	Shri Chanchal Mukherjee	Group General Manager (SBU-II)	ED(P)	Kolkata	Group General Manager /Head (SBU-II) Abbreviated as 'GGM/Head(SBU-II)'	Kolkata	ED(P)
4.	Shri Sanjay Paul	General Manager (Works)	ED(P)	Howrah	General Manager (Works)/Head-(SBU-III) Abbreviated as "GM(Works)/ Head(SBU-III)" Grade E-7	Kolkata/ Howrah	ED(P)
5.	Shri Tapas Saha	Group General Manager (Engineering)	ED(P)	Kolkata	Group General Manager (Engineering) Abbreviated as 'GGM(ENGG)'	Kolkata	D(PM)

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Sl. No	Name of the Officer	Previous Designation	Previous Reporting Authority	Previous Place of Posting	Present Designation	Present Place of Posting	Present Reporting Authority
6.	Shri Ramesh Sharma	General Manager (SBU-V)	ED(P)	Kolkata	General Manager / Head(SBU-V) Abbreviated as 'GM/Head(SBU-V)'	Kolkata	ED(P)
7.	Shri Prasanta Saha	General Manager (East)	ED(P)	Kolkata	General Manager (East)/Head(SBU-VI) Abbreviated as 'GM (East)/Head (SBU-VI)'	Kolkata	ED(P)
8	Shri Daipayan Ghosh	General Manager (EPC)	ED(P)	Kolkata	General Manager (EPC)/Head(SBU-VII) Abbreviated as 'GM (EPC)/Head (SBU-VII)'	Kolkata	ED(P)
9.	Shri T.Ravi	General Manager (South)	ED(P)	Ernakulam	General Manager (South)/ Head(SBU-VIII) abbreviated as 'GM(S)/Head (SBU-VIII)'	Chennai	ED(P)
10	Shri N.S. Srivastava	General Manager (West)	ED(P)	Mumbai	General Manager (West)/Head(SBU-IX) Abbreviated as 'GM(West)/ Head (SBU-IX)'	Mumbai	ED(P)
11	Shri Jayanta Biswas	Deputy General Manager (Corporate Quality And Safety)	ED(P)	Kolkata	Head (Corporate Quality and Safety) Abbreviated as ' Head(CQ &S)'	Kolkata	ED(P)

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Sl. No	Name of the Officer	Previous Designation	Previous Reporting Authority	Previous Place of Posting	Present Designation	Present Place of Posting	Present Reporting Authority
12	Shri Pijus Kanti Ghosh	Dy. General Manager (SBU-IV)	GGM (Engg)/ Head – SBU-IV	Kolkata	Head (SBU-IV) Abbreviated as 'Head(SBU-IV)'	Kolkata	ED(P)
13	Shri Nayan Ghosh	Deputy General Manager/ SBU Head (Electrical)	ED(P)	Kolkata	Head (SBU-Electrical) Abbreviated as 'Head (SBU-Electrical)'	Kolkata	ED (Electrical)

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to : ED(Electrical), GGM/Head (SBU-I), GGM/Head(SBU-II), GM(Works)/Head (SBU-III), GGM(ENGG), GM/Head (SBU-V), GM(East)/Head (SBU-VI), GM/Head (SBU-VII), GM(S)/Head (SBU-VIII), GM(West)/Head(SBU-IX), Head (CQ&S), Head (SBU-IV), Head (SBU-Electrical),

CC: CMD }- For kind information please.

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CC: CVO

CC: All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC: All Sites & Offices at Kolkata/Howrah/Delhi/Mumbai/Chennai/Bhubaneswar/Vadodara/ Ranchi/Prayagraj/Guwahati

ब्रिज एण्ड रूफ कम्पनी (इण्डिया) लि०
BRIDGE AND ROOF COMPANY (INDIA) LTD.
भारत सरकार का एक उद्यम / A Government of India Enterprise
कोल काता/Kolkata-700 071.

REF: BANDR/GM(HR)/OFCO./2023-24/2

07 April, 2023

OFFICE ORDER

For administrative convenience, the designation and/or place of posting and/or reporting authorities of the following Officers shall stand as follows with immediate effect:

Sl. No.	Name of the Officer	Previous Designation	Previous Reporting Authority	Previous Place of Posting	Present Designation	Present Place of Posting	Present Reporting Authority
1.	Shri Subrata Roy	Dy. General Manager –II/SBU-I	GGM/Head (SBU-I)	Kolkata	Dy. General Projects (Haldia) Abbreviated as 'DGM(P)Haldia'	Haldia	GGM/Head(SBU-I)
					Shri Subrata Roy, shall remain responsible for closure and winding up of all jobs at Haldia for the works related to J/O 61026, 61031, 61019, 61021, 60996, 71049, 71064, 61000, 51047, 51058, 51060, 51067, 51070, 51075, 51088, 51154, 51164, 51190, 61034, 61015,		
2.	Shri Brajesh Kumar Jha	Dy. General Manager (North East)	GM (East)/Head (SBU-VI)	Guwahati	Dy. General Manager (Projects)Akbarpur Abbreviated as 'DGM(P)Akbarpur'	Akbarpur, UP	GGM (Coord-North)
3	Shri Rajib Biswas	Asst. General Manager (Civil)EPC/SBU-VII	GM(EPC)/SBU-VII	Kolkata	Asst. General Manager (Co-ordination)/(SBU-V) Abbreviated as 'AGM(Coord.)/(SBU-V)'	Kolkata	GM/Head (SBU-V)
4	Shri Jafor Hussain	Asst. General Manager (Civil)/SBU-IV	GGM (Engg)/Head-SBU-IV	Kolkata	Asst. General Manager (Coordination)/(SBU-IV) Abbreviated as 'AGM(Coord.)/(SBU-IV)'	Kolkata	DGM(Head (SBU-IV)
5	Shri Pradip Kumar Basu	Asst. General Manager (Civil)/SBU-I	GGM/Head (SBU-I)	Kolkata	Asst. General Manager (Coordination)/(SBU-VI) Abbreviated as 'AGM(Coord.)/(SBU-VI)'	Kolkata	GM (East)/Head (SBU-VI)

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Sl. No.	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
6.	Shri Chandan Roy	Asst. General Manager (Projects) Bina	GM(West)/ Head (SBU-IX)	IHB Site, Bina	Asst. General Manager (Projects) IHB Abbreviated as 'AGM(P)IHB'	Bhopal	GM(West)/ Head (SBU-IX)
					Shri Chandan Roy, in addition to his present assignment shall look after all jobs related to IHB projects located at Dumad, Mithi Rohar, Dhar, Bina along-with works related to J/O 51236,51225,71129 and 71114 and for this purpose, he will report to GM(West)/ Head (SBU-IX)		
7	Shri Suvra Kumar Panja	Asst. General Manager (Project-Coordination) Rourkela	GGM/Head -SBU-II"	Rourkela	Asst. General Manager (Coordination)/(SBU-III) Abbreviated as 'AGM(Coord)/ (SBU-III)'	Kolkata	GM(Works)/ Head (SBU-III)

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation to : DGM(P)Haldia, DGM(P)Akbarpur, AGM(Coord)/(SBU-V), AGM(Coord)/(SBU-IV), AGM(Coord)/(SBU-VI), AGM(P)IHB, AGM(Coord) SBU-III,

CC: CMD }- For kind information please.

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CC: CVO

CC: All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC: All Sites & Offices at Kolkata/Howrah/Delhi/Mumbai/Chennai/Bhubaneswar/Vadodara/ Ranchi/Prayagraj/Guwahati

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Ref: B&R/GM(HR)/OFCO/2023/1

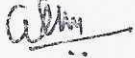
20th February, 2023

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officer shall stand as follows with immediate effect.

Emp No	Name of the Officer & Grade	Previous Designation	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
106622	Shri Nirmal Kumar Sardar, Grade-E5	Assistant General Manager (Mechanical) East - North Karanpura	GGM (Cord.-N)	BHEL Boiler Project Site, North Karanpura (O/71043)	Assistant General Manager (Projects) Barauni, Grade -E5	IOCL, Civil & Strl. Project Site, Barauni (O/51244)	GM(SBU-V)

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Shri Nirmal Kumar Sardar, AGM(P)Barauni

CC : CMD

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CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

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कोलकाता/Kolkata-700 071

Ref: B&R/GM(HR)/OFCO/2023/2

20th February, 2023

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officer shall stand as follows with immediate effect.

Emp No	Name of the Officer & Grade	Previous Designation	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100610	Shri Jahar Lal Naskar, Grade-E5	Assistant General Manager (Vadodara)	GM (West)	Vadodara Office	Assistant General Manager (Projects) Vadodara, Grade -E5	IOCL, WP-14 Project Site, Vadodara (O/51246)	GM (West)
					In addition to his present assignment Shri Naskar will also be responsible for winding up / closure of the FGD Chimney Project, Wanakbori (O/51191), BHEL-CHP Project, Wanakbori (O/51059) and BHEL-AHP Project, Wanakbori (O/51062).		

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Shri Jahar Lal Naskar, AGM(P)Vadodara

CC : CMD

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कोलकाता/Kolkata-700 071.

REF: BANDR/GM(HR)/OFCO./2022-23

31st January, 2023

OFFICE ORDER

For administrative convenience, the designation and/or place of posting and/or reporting authority and/or assignments of the following Officers shall stand as follows with effect from 01.02.2023 :

Sl. No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
1.	Shri Partha Saha	Manager (HR) E-4	GM(HR)	Kolkata	Manager (Human Resource, Training and Welfare) Abbreviated as 'MGR (HR, T &W)' E-4	Howrah	DGM (HR&OL)
2.	Shri Shib Prasad Ghosh	Dy. Manager (HR, Training & Welfare) E-3	DGM (HR&OL)	Howrah	Dy. Manager (Human Resource & Training) Abbreviated as 'DM (HR & T)' E-3	Kolkata	GM(HR)

This is issued as per approval of Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation : DGM(HR&OL), MGR(HR, T &W) , DM (HR & T)

CC: CMD } For kind information pls.

CC : D(PM)} For kind information pls.

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ब्रिज एण्ड रूफ कम्पनी (इण्डिया) लि०
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कोलकाता/Kolkata-700 071

Ref: B&R/GM(HR)/OFCO/2022-23

24th
20th January, 2023

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officer shall stand as follows with immediate effect.

Emp No	Name of the Officer & Grade	Previous Designation	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
101377	Shri Kuntal Choudhuri, Grade-E5	Assistant General Manager (Mechanical) Ramagundam	GGM (Cord.-N)	BHEL, Boiler Project Site, Ramagundam, Telangana (O/71070)	Assistant General Manager (Projects) Vadodara, Grade -E5	IOCL Composite Works Project Site, Vadodara, Gujarat (O/71140)	DGM (Projects) Vadodara

This is issued as per approval of the Competent Authority.



(ABHIJIT RÖY)
GENERAL MANAGER (HR)

Circulation :

Shri Kuntal Choudhuri, AGM(P)Vadodara

CC : CMD

CC : D(PM)

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC: All Sites

CC : File

ब्रिज एण्ड रूफ कम्पनी (इण्डिया) लि०
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कोलकाता/Kolkata-700 071.

REF: BANDR/GM(HR)/OFCO./2022-23/2

17th January, 2023

OFFICE ORDER

For administrative convenience, the designation and/or place of posting and/or reporting authority and/or assignments of the following Officers shall stand as follows with immediate effect :

Sl. No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
1.	Shri G V S Seshendra	Dy. General Manager (Krishnapatnam Site) Grade E-6	GM(South)	Krishnapatnam, TN	Dy. General Manager (Co-ordination) South Abbreviated as "DGM (CO-ORD)S" Grade E-6	Chennai	GM(South)
					In addition to his present assignment, Shri Seshendra shall assist GM (Vizag) for closing and winding up of the J/o 60984, 60987, 61009, 61025, 60977 and 60999 and for this purpose, he will report to GM(Vizag).		
2.	Shri Chanchal Ghosh	Dy. General Manager (Projects) Barauni Grade E-6	GM(SBU-V)	Barauni, Bihar	Dy. General Manager (Projects) Barauni	Barauni, Bihar	GM(SBU-V)
					In addition to his present assignment, Shri Ghosh will also look after J/O 61014 and J/O 51244 and for this purpose, he will continue to report to GM(SBU-V)		

This is issued as per approval of Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation : GM(SBU-V), GM(SOUTH), DGM(COORD)S, DGM(P)BARAUNI

CC: CMD } For kind information pls.

CC: D(F) } For kind information pls.

CC: D(PM)} For kind information pls.

CC: CVO

CC: All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC: Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC: All Sites

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REF: BANDR/GM(HR)/OFCO./2022-23/3

13th January, 2023

OFFICE ORDER

In view of Office Order Ref. No. BANDR/GM(HR)/2022-23 dated 07.01.2023, the designation and/or place of posting and/or reporting authority of the following Officers shall stand as follows with effect from 07.01.2023.

Sl. No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority w.e.f 07.01.2023
1.	Smt Jayanti Raha	GM (Design) Grade E-7	ED (Projects)	Howrah	General Manager (Design) Abbreviated as GM(Design) Grade E-7	Howrah	GGM (Engineering)
2.	Shri Nayan Ghosh	DGM (SBU-Electrical) Grade E-6	ED (Projects)	Kolkata	Dy. General Manager (SBU-Electrical) Grade E-6	Kolkata	GGM (Engineering)

This is issued as per approval of Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation : ED(Projects), GGM(ENGG), GM(Design), DGM (SBU-Electrical)

CC: CMD } For kind information pls.

CC : D(F) } For kind information pls.

CC : D(PM)} For kind information pls.

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC: All Sites

CC : File

ब्रिज एण्ड रूफ कम्पनी (इण्डिया) लि०
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कोलकाता/Kolkata-700 071.

REF: BANDR/GM(HR)/OFCO./2022-23/2

13th January, 2023

OFFICE ORDER

To

All HODs, Zonal Heads and Regional Heads

- i) It has been observed that some Project Sites are bearing expenses incurred towards electricity charges and house rental charges etc. for use of some employees who are no more affiliated to the Company and who are not entitled to such benefit.
- ii) In this regard, all the concerned HODs, Zonal Heads and Regional Heads are hereby advised to issue necessary instruction to the Site –in-Charges or concerned Officers under their control to abstain from meeting such expenses as stated above immediately as the same is not permissible.

In case, any violation of the above rule is noticed or reported further, necessary disciplinary action will be initiated against the concerned Officer/ Site-in-Charge as per rules.

This will come into force with immediate effect.

This is issued as per approval of Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

CC: CMD } For kind information pls.

CC : D(F) } For kind information pls.

CC : D(PM)} For kind information pls.

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC: All Sites

CC : File

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कोलकाता/Kolkata-700 071.

REF: BANDR/GM(HR)/OFCO./2022-23

7th January, 2023

OFFICE ORDER

For administrative convenience, the designation and/or place of posting and/or reporting authority of the following Officers shall stand as follows with immediate effect

Sl. No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
1.	Shri Tapas Saha	General Manager (Engineering) Grade E-7	ED (Projects)	Kolkata	Group General Manager (Engineering) Abbreviated as "GGM (ENGG.)" Grade E-7	Kolkata	D(PM)
					Shri Saha, in addition to his present assignment, shall look after all jobs related to, Commercial Deptt., Business Development, Design Deptt. and jobs related to Electrical works and for this purpose, he will report to D(PM) Shri Saha will also continue to look after all the projects which he was looking after as SBU Head -IV. For this purpose, he will continue to report to ED(Projects)		
2.	Shri Gurmukh Singh	General Manager (Coordination -North) Grade E-7	ED (Projects)	Delhi	Group General Manager (Coordination - North) Abbreviated as "GGM (CORD-N)" Grade E-7	Delhi	ED (Projects)

It is hereby clarified that such re-designation of the abovementioned Officers is not 'promotion' and 'up-gradation' with any additional monetary benefit and such re-designation of GMs has also been approved by the Board of Directors of the Company.

This is issued as per approval of Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation : ED(Projects), GGM(ENGG), GGM(CO-ORD-N)

CC: CMD } For kind information pls.

CC: D(F) } For kind information pls.

CC: D(PM)} For kind information pls.

CC: CVO

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CC: Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC: All Sites

CC: File

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कोलकाता/Kolkata-700 071.

REF: BANDR/GM(HR)/OFCO./2022-23

05.01.2023

OFFICE ORDER

For administrative convenience, the Reporting Authority of the following Officers shall stand as mentioned below with effect from 31.12.2022.

Accordingly, the Office Order Ref. No. BANDR/GM(HR)/OFCO/2022-23/3 and Office Order Ref. B&R/GM(HR)/OFCO/2022-23/6, both dated 31.12.2022 shall remain modified.

Sl. No	Name of the Officer	Present Designation	Previous Reporting Authority	Present Reporting Authority w.e.f. 31.12.2022
1.	Smt Rakhee Kar	Company Secretary With additional assignment to act as "Dy .General Manager (Finance) for South Zone and West Zone	ED(F)	CMD for jobs related to Company Secretary ED(F) for the jobs that are to be looked after as DGM(F) for South Zone and West Zone
2.	Shri Nikhil Kumar Biswas	Asst. General Manager (Mechanical) Damanjodi	GGM(SBU-II)	GM(Projects) Damanjodi
3.	Shri Abdur Razzak	Asst. General Manager (Civil) Nabrangpur	GGM (SBU –II)	DGM (Co-ord) EC

The balance contents of the aforesaid Office Orders dated 31.12.2022 shall remain unaltered. This is issued as per approval of Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation : ED(F), GGM(SBU-II), GM(P)Damanjodi, Company Secretary, DGM(Co-ord)EC, AGM(M)Damanjodi, AGM(C)Nabrangpur

CC: CMD } For kind information pls.

CC : D(F) } For kind information pls.

CC : D(PM)} For kind information pls.

CC : CVO

CC : All EDs/CGMs/GGMs/GMs/DGMs/HODs

CC : Offices at Kolkata/Howrah/Mumbai/Delhi/Chennai/Vadodara/Bhubaneswar/Ranchi/Guwahati/Prayagraj/Visakhapatnam

CC: All Sites

CC : File

ब्रिज एण्ड रूफ कम्पनी (इण्डिया) लि०
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कोलकाता/Kolkata-700 071.

REF: BANDR/GM(HR)/OFCO./2022-23/2

31st December,2022

OFFICE ORDER

For administrative convenience, the designation and/or place of posting and/or reporting authority of the following Officer shall stand as follows with immediate effect

Sl. No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
1.	Shri Sudip Ray	Dy. General Manager (SBU-II) Grade E-6	GGM (SBU-III)	Kolkata	Dy. General Manager (Contracts) Abbreviated as "DGM (Contracts)" Grade E-6	Kolkata	GM(COMM)
					Shri Ray, in addition to his present assignments, shall continue to look after and closure of all jobs that have already been assigned to him and for this purpose he will continue to report to GGM(SBU-III).		
2.	Shri S.S.Mandal	Dy. General Manager (GAIL USAR) Grade E-6	GM (WEST)	RAIGAD GAIL- USAR MECH SITE, ALIBAGH MH	Dy. General Manager (IOCL Vadodara) Abbreviated as "DGM (IOCL Vadodara)" Grade-E-6	IOCL Vadodara Site	GM(WEST)

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(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation : GGM(SBU-III), GM(COMM),GM(WEST), DGM(P), DGM(IOCL) VADODARA

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कोलकाता/Kolkata-700 071.

REF: BANDR/GM(HR)/OFCO./2022-23/4

31st December,2022

OFFICE ORDER

For administrative convenience, the designation and/or place of posting and/or reporting authority of the following Officer shall stand as follows with immediate effect

Sl. No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
1.	Shri Debasish Mukhopadhyay	Dy. Chief Vigilance Officer Grade E-7	CVO	Kolkata	General Manager (Commercial) Abbreviated as 'GM(COMM)' Grade E-7	Kolkata	GM (ENGG.)
2.	Shri M.S.S.Srinivas	Dy. General Manager (WEST) Grade E-6	GM (WEST)	Mumbai	Dy. Chief Vigilance Officer Abbreviated as 'Dy. CVO' Grade E-6	Kolkata	CVO

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(ABHIJIT ROY)
GENERAL MANAGER (HR)

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Ref: B&R/GM(HR)/OFCO/2022-23/6

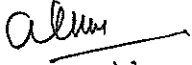
31st December, 2022

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officer shall stand as follows with immediate effect.

Emp No	Name of the Officer & Grade	Previous Designation	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100591	Shri Abhijit Hazra, Grade-E5	Assistant General Manager (Vizag)	GM (Vizag)	HPCL Project Site, Vizag (O/71127)	Assistant General Manager (Mechanical) Paradip, Grade -E5	NRL-COIT Project Site, Paradip, Odisha (O/40089)	GM (P) Paradip
100625	Shri Nikhil Kumar Biswas, Grade-E5	Assistant General Manager (Mechanical) Rourkela	GGM (SBU-II)	BHEL Boiler Project Site, Rourkela (O/71057)	Assistant General Manager (Mechanical) Damanjodi, Grade -E5	NALCO, Tankage Project Site (O/71122)	GGM (SSBU-II)
100630	Mr. Abdur Razzak, Grade-E5	Assistant General Manager (Civil) Rourkela	GGM (SBU-II)	NSPCL Civil Project Site, (O/51068)	Assistant General Manager (Civil) Nabrangpur, Grade -E5	EMRS Civil Site, Nabrangpur, Odisha (O/51197)	GGM (SSBU-II)

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Shri Abhijit Hazra, AGM(M)Paradip
Shri Nikhil Kumar Biswas, AGM(M)Damanjodi
Mr. Abdur Razzak, AGM(Civil) Nabrangpur

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REF: BANDR/GM(HR)/OFCO./2022-23/7

31st December,2022

OFFICE ORDER

Considering the continuous slow progress observed in execution of the following Job Order by the Company at IOCL, Vallur Site, TN it has been decided by the Management that there is an urgent requirement of physical presence of at least 2(two) Senior Officers in the project site itself for proper monitoring, control and completion of said Job Order within the targeted period.

Accordingly, the place of posting the following Officers shall stand as follows with immediate effect till 31.03.2023 for the time being.

Sl. No	Name of the Officer	Previous Designation & Grade	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
1.	Shri S Bharathi	Dy. General Manager (South) Grade E-6	GM (South)	Chennai	Dy. General Manager (South) Grade E-6	IOCL Vallur Site (O/71136)	GM(South)
Shri Bharathi, shall remain responsible to achieve the turnover of Rs.50.00 cr for the FY 2022-23. In addition to his present assignments Shri Bharathi shall continue to look after all jobs that have already been assigned to him and for this purpose he will continue to report to GM(South).							
2.	Shri P.C.Vincent	Asst. General Manager (Marketing & Coordination) Grade E-5	GM (South)	Chennai	Asst. General Manager (Projects) Abbreviated as "AGM(Projects) Grade E-5	IOCL Vallur Site (O/71136)	GM(South)
Shri Vincent, shall remain responsible to achieve the turnover of Rs.40.00 cr for the FY 2022-23. In addition to his present assignments Shri Vincent shall continue to look after all jobs that have already been assigned to him and for this purpose he will continue to report to GM(South).							

This is issued as per approval of Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation : GM(South), DGM(S), AGM(Projects) IOCL Vallur

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REF: BANDR/GM(HR)/OFCO./2022-23/1

23rd December, 2022

OFFICE ORDER

Considering the gravity involved in constant monitoring and concern of the Administrative Ministry as well as Prime Minister's Office (PMO) over the performance of the Company in execution of the following Job Orders in NALCO, Damanjodi Project Site, Odisha and due to continuous poor performance in execution of the Jobs Orders in BALCO Korba Site, Chhattisgarh as stated below, it has been decided by the Management that there is an urgent requirement of physical presence of the concerned SBU Head at the project site itself for proper control, monitoring and completion of said Job Orders within the targeted period. Accordingly, the place of posting the concerned SBU Heads shall stand as follows with immediate effect till 31.03.2023 for the time being.

Sl. No.	Job Orders	Concerned SBU Head	Previous Place of Posting	Present Place of Posting	Present Reporting Authority
1.	O/71120 O/51222 O/51243 O/71122 O/71137	Shri Chanchal Kumar Mukherjee Group General Manager (SBU-II)	Kolkata	NALCO Damanjodi Project Site Odisha	ED(Projects)
2.	O/51223 O/71121	Shri Ramesh Sharma General Manager (SBU-V)	Kolkata	BALCO Korba Site, Chhattisgarh	ED(Projects)

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation: Shri Chanchal Kumar Mukherjee, GGM (SBU-II)
Shri Ramesh Sharma, GM (SBU-V)

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REF: BANDR/GM(HR)/OFCO./2022-23

27th December, 2022

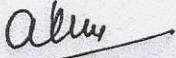
OFFICE ORDER

Considering the continuous slow progress observed in execution of the following Job Order by the Company at BPCL 2G Bio-fuel Project site at Bargarh, Odisha, it has been decided by the Management that there is an urgent requirement of physical presence of a senior Officer under direct control of the concerned SBU Head at the project site itself for proper monitoring, control and completion of said Job Order within the targeted period.

Accordingly, the place of posting the following Officer shall stand as follows with immediate effect till 31.03.2023 for the time being.

Sl. No.	Job Order	Name, designation and Grade of the Officer	Previous Place of Posting	Present Place of Posting	Present Reporting Authority/SBU-Head
1.	O/71124	Shri Pijus Kanti Ghosh DGM(SBU-IV) Grade E-6	Kolkata	Bargarh BPCL 2G Bio-fuel Project Site, Odisha	GM (ENGG.) /SBU Head -IV
				Shri Pijus Kanti Ghosh, DGM (SBU-IV) shall continue to look after all his present assignments and for this purpose, he will report to GM(ENGG)	

This is issued as per approval of the Competent Authority.



(ABHIJIT RÖY)
GENERAL MANAGER (HR)

Circulation: *Shri Pijus Kanti Ghosh, DGM(SBU-IV)*

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Ref: B&R/GM(HR)/OFCO/2022-23

20th December, 2022

OFFICE ORDER

For operational convenience, the designation, place of posting and / or reporting authority of the following Officer shall stand as follows with immediate effect.

Emp No	Name of the Officer & Grade	Previous Designation	Previous Reporting Authority	Previous Place of Posting	Present Designation & Grade	Present Place of Posting	Present Reporting Authority
100715	Shri Pradip Sarkar, Grade-E5	Assistant General Manager / Barauni	GM (SBU-V)	IOCL Piping Project Site, Barauni (O/61014)	Assistant General Manager (Projects) Paradip, Grade -E5	NRL-COIT Project Site, Paradip, Odisha (O/40089)	GM (EPC)/ SBU-VII
					In addition to his present assignment Shri Sarkar will also be responsible for IOCL Piping Project Site, Barauni (O/61014)		

This is issued as per approval of the Competent Authority.



(ABHIJIT ROY)
GENERAL MANAGER (HR)

Circulation :

Shri Pradip Sarkar, AGM(P)Paradip

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